The Department of Physics has developed the following common policies for introductory laboratory sections of PHYS101, PHYS185, PHYS187, PHYS111, PHYS113, PHYS211, and PHYS213:

**Registration**

- All students must be registered for a laboratory section. If a student drops the lecture, they must drop the laboratory. This is the same if a student “audits” the course.
- You **may not register** for the lecture at one campus site and the laboratory at another campus site.
- If a student is retaking the course, they must also register for a laboratory section.
- A student who does not register for a laboratory section will be dropped from the lecture section of the course.
- Any switching of laboratory sections must be completed by the last add date (typically about two weeks into the semester).

**Attendance**

The laboratory is an integral part of the introductory physics learning. It provides excellent opportunities for "hands-on" experience with scientific equipment, lab skills enhancement, and improved proficiency in scientific report generation as well as a chance to discover the connection between the abstract and concrete.

Therefore:

Weekly attendance and completion of laboratory activities is **required**. The laboratory/course syllabus will define what completion means for your course. If a student fails to complete three of the required labs during the semester then a failure for the course will result; **regardless of other scores in the class**. See your physics course and laboratory syllabus for further details.

**Repeats**

If you have previously taken the course some or all of your previous lab scores may be applied to the current laboratory section at the discretion of the Lecture instructor under the following conditions:

- At least half of the labs must have been satisfactorily completed and taken during the most recent spring or fall semester on campus in Brookings.

If you wish to take advantage of this possibility the procedure is as follows:

1. Obtain a repeat/exemption form from the Physics main office (SCEH314) prior to the last add date of the current semester.
2. Complete the top portion of the form and return to the Physics Department main Office.
3. The main office fills in the previous semester lab scores and returns to the lecture instructor.
4. The lecture instructor fills in their portion of the form and returns to the main office.
5. Copies of the completed form are made and returned to the lecture instructor for distribution.
6. The student should attend and complete all labs prior to the return of the form; unless told otherwise by their lecture instructor.

(Note: courses taken at remote sites e.g. Sioux Falls University Center may have different attendance and repeat policies.)