



**MCCRORY
GARDENS**
SOUTH DAKOTA STATE UNIVERSITY



**APPLICATION FOR EMPLOYMENT
GUEST & VENUE SERVICES STAFF
(or internship-when applicable)**

Office Use Only	
Supervisor _____	Banner ID Number _____
Begin date _____	End date _____
Pay rate _____	
SDSU Student _____	CSA temp _____

Check season(s) available for employment: Spring Summer Fall

Name (first, middle initial, last): _____

Address: _____ Phone # _____

E-mail address: _____ If under 18, please list age: _____

When can you begin? _____ How many hours per week can you work? _____

Major: _____ # Credits Fall _____ Spring _____ Su _____

Have you been previously employed by SDSU? Yes No

If yes, please detail: _____
Position & Department Start Date – End Date Average weekly hours

Permanent mailing address _____
Address City State Zip Code

In case of emergency, notify _____
Name Address Phone No.

Do you have any physical limitations, allergies, etc.? If yes, please explain.

Event or hospitality experience? Please detail.

References (name and full address):

1. _____
Name Address Phone Number Relationship
2. _____
Name Address Phone Number Relationship

Student ID# _____

If not a current SDSU student, are you attending school elsewhere? (Please list school.) _____

Are you attending summer school? Yes. No. If yes, please provide any related details.

Evening, weekend, and holiday hours are required. Please note any specific time off requests.

Volunteer forms are required for volunteer position.

Direct completed application and resume to McCormory Gardens Education & Visitor Center, to the attention of Lori Puetz, at lori.puetz@sdstate.edu, or mailed to:
 McCormory Gardens
 Attention: Lori Puetz
 South Dakota State University
 Box 2140A
 Brookings, SD 57007