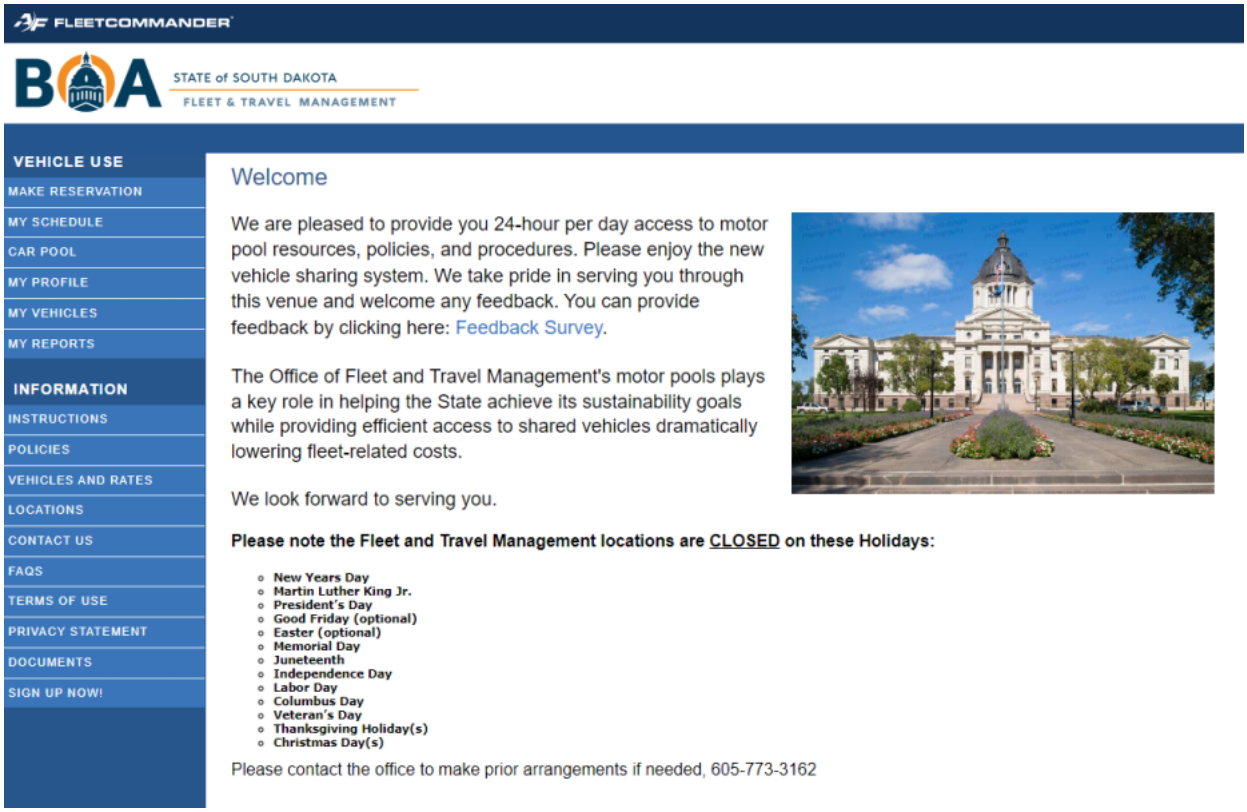
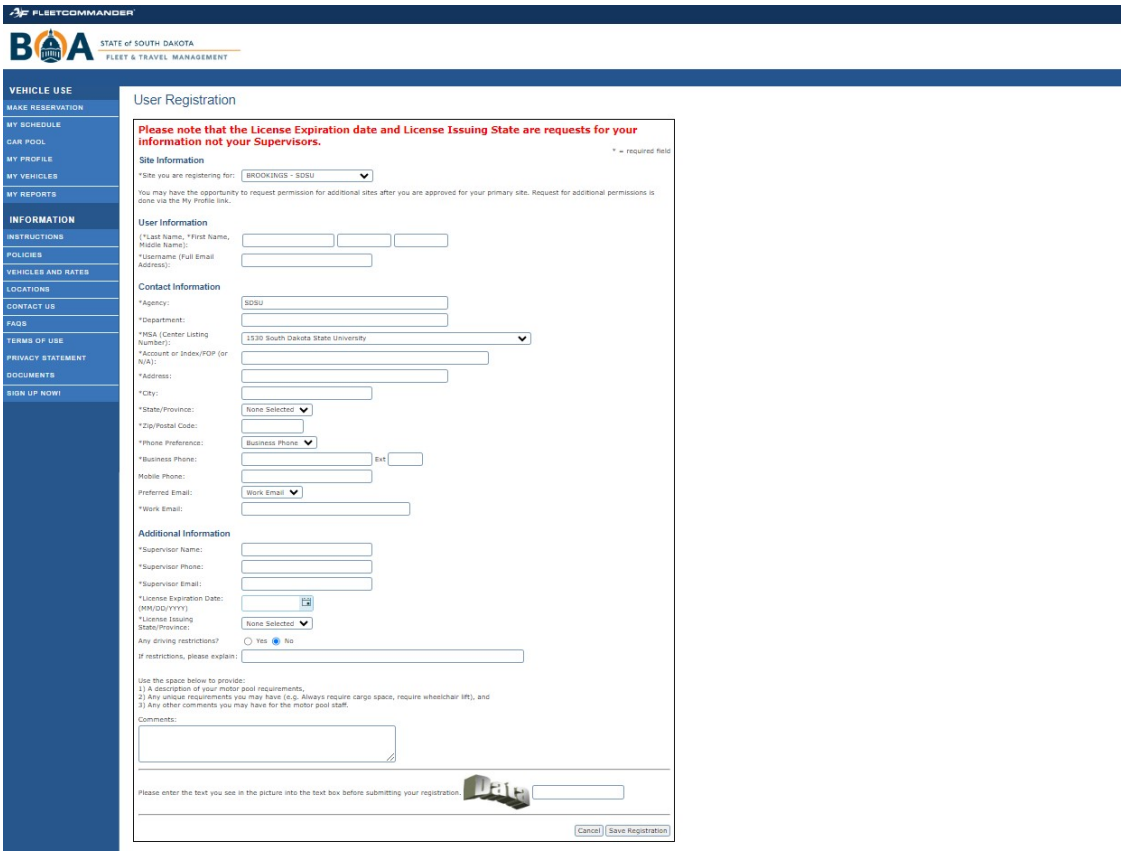
Agile Fleet Driver Profile Setup



Go to https://sdmotorpool.agilefleet.com/fleetcommander/_Welcome.asp

Click on “MY PROFILE” and fill in all the blanks as noted below. If you do not have a profile to enter data into click on the "SIGN UP NOW" link at the bottom of the left menu.



Please make note of the below items are completed exactly as displayed.

Site you are requesting for: BROOKINGS - SDSU

Agency: SDSU

MSA (Center Listing Number): 1530 South Dakota State University.
Make sure to select that from the drop-down menu.

Account or Index/FOP or (M/A): All SDBOR drivers are required to add a default index and/ or fund/org/program/activity code to their profile. Drivers will be able change that for every reservation but a default is required for your profile to be approved.
Do not enter N/A as that is only an accepted option for non SDBOR employees.

Enter remaining demographic data into all fields marked with an asterisk (*), and click Save Registration at the bottom right corner of the screen.

Upon successfully saving your profile our staff will review your information and approve your profile or contact you for any missing information. Once approved you will be able to make reservations directly through the online Agile Fleet system at the same link provided at top of this document.