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FALL 2023:
TIX Refreshers and Reminders

REMINDER

- 2023 changes to federal TIX regulations and rules:
  - The deadline was pushed back
  - Final rules expected to be released in October 2023
  - Likely will go into effect between October and Dec 2023
  - Fall 2023 semester will continue to operate under the existing policy and procedures

REFRESHERS

- Communications between Coordinators and Investigators:
  - Communications in general
  - BOR Policy 1:17.C.3.2. requires that if "in the course of the investigation, the institution decides to investigate allegations about the complainant or respondent that are not included in the notice provided pursuant to [BOR 1:17.C.3.1], the institution must provide notice of the additional allegations to the parties whose identities are known.
    - Both coordinators and investigators should regularly be reviewing the applicable notices and draft reports or reports to ensure compliance with this policy section.

- Complaint procedure deadlines:
  - When a report or complaint is initiated, be sure you are reviewing the policy language to refresh your knowledge of the applicable deadlines for notices, mandatory dismissal decisions, and any other required timelines. Consider building reminders for these into your schedule or calendar system.

REFRESHERS

- State law on misprison of a felony
- Campus coverage: Who is providing TIX services and information when the TIX coordinator is not available?
- Other things to think about as the new semester approaches:
  - Training
    - Coordinators
    - Employees
    - Students
  - Building an advisor pool

Discussion Points

- Intake procedures and forms:
  - What is the current process happening on each campus?
  - Would a common intake form/process be helpful?

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Questions?

Investigation Specifics

- Directly related versus relevant information in the report
  - How can we improve this process?
  - Discussion of examples

- Investigation information gathering:
  - Follow up and follow through
  - Addressing party comments during comment period

- Keep the TIX coordinators in the loop

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Questions?