



SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

Authority to Offer an Existing Course

SDSU & NSU
Institution

SDSU: College of Arts, Humanities and Social Sciences /
School of English and Interdisciplinary Studies
NSU: College of Arts and Sciences / Department of English,
Communication and Global Languages
Division/Department

Dennis D. Hedge

Institutional Approval Signature

4/3/2023

Date

Erin Fouberg

Institutional Approval Signature

2/28/2023

Date

1. Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?

Common Course ☒

Unique Course ☐

2. Provide the complete description as it appears in the system database including pre-requisites and co-requisites.

Prefix & No.	Course Title	Credits
ENGL 578	Creative Writing: Poetry	3

Course Description

Advanced study of the writing process concentrating on poetry.

Pre-requisites or Co-requisites

Prefix & No.	Course Title	Pre-req	Co-req
None			

3. Universities currently offering this course, or any equated courses:

☐ BHSU ☐ DSU ☐ NSU ☐ SDSMT ☐ SDSU ☒ USD

4. Does Offering the Course Create FTE Implications? No

5. Does Offering the Course Create Schedule Management Implications? No

Explain: The School of English and Interdisciplinary Studies has available workload to teach this course. The course will be offered every other year.

6. Existing program(s) in which course will be offered: English (MA)

7. CIP Code for the course: 23.1302

8. Is the university currently authorized to use the course prefix (i.e., the prefix is used for a minimum of 6 courses, not counting x9x courses)? Yes

9. Proposed instructional method by this university: D - Discussion

10. Proposed delivery method by this university: 001- Face to Face Term Based, 015- Internet Asynchronous – Term Based Instruction

11. University Dept.: School of English and Interdisciplinary Studies

Banner Department Code: SENI

12. Authority to offer effective beginning in what term? Fall 2023

13. Section Restriction: NA

NSU Approval

From: Fouberg, Erin H (NSU)
Sent: Tuesday, February 28, 2023 2:30 PM
To: Fuqua, Amy; Hoffelt, Janell; Sadowski, BrennaJ; Gabriel, Jodi <jodi.gabriel@bhsu.edu>; Lapka, Judy <judy.lapka@northern.edu>; Leitru, Tammy R <tammy.leitru@usd.edu>; Freeburg, Beth M <beth.freeburg@usd.edu>
Cc: Seefeldt, Teresa <Teresa.Seefeldt@sdstate.edu>; Lapka, Judy <judy.lapka@northern.edu>; Haller, Elizabeth <elizabeth.haller@northern.edu>
Subject: Re: [EXT] ENGL Creative Writing Courses

Hi Janell,

NSU supports these requests. Can you please add NSU to the request for authority to offer ENGL 576 and ENGL 578?

Thanks!
Erin

Dr. Erin Fouberg
Associate Provost
Northern State University

USD Approval

From: Freeburg, Beth M
Sent: Monday, March 13, 2023 9:06 PM
To: Hoffelt, Janell
Cc: Leitru, Tammy R; Seefeldt, Teresa
Subject: Re: [EXT] ENGL Creative Writing Courses

Good evening Janell,
USD is in support of these English courses.
Thank you,

Beth

Elizabeth McKay Freeburg, Ed.S., Ph.D.
Associate Provost
Dean of the Graduate School