



**SOUTH DAKOTA BOARD OF REGENTS**  
**ACADEMIC AFFAIRS FORMS**

**Authority to Offer an Existing Course**

SDSU

**Institution**

College of Arts, Humanities and Social Sciences / School of English and Interdisciplinary Studies

**Division/Department**

Dennis D. Hedge

**Institutional Approval Signature**

4/3/2023

**Date**

- 1. Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?**

Common Course ☒

Unique Course ☐

- 2. Provide the complete description as it appears in the system database including pre-requisites and co-requisites.**

Prefix & No.	Course Title	Credits
ENGL 476	Creative Writing: Fiction	3

**Course Description**

Advanced study of the writing process concentrating on fiction.

**Pre-requisites or Co-requisites**

Prefix & No.	Course Title	Pre-req	Co-req
ENGL 283	Introduction to Creative Writing	X	

- 3. Universities currently offering this course, or any equated courses:**

☒ BHSU ☐ DSU ☒ NSU ☐ SDSMT ☐ SDSU ☒ USD

- 4. Does Offering the Course Create FTE Implications? No**

- 5. Does Offering the Course Create Schedule Management Implications? No**

**Explain:** The School of English and Interdisciplinary Studies has available workload to teach this course. The course will be offered every other year.

- 6. Existing program(s) in which course will be offered:** English (BA, minor), Professional Writing Minor

- 7. CIP Code for the course:** 23.1302

- 8. Is the university currently authorized to use the course prefix (i.e., the prefix is used for a minimum of 6 courses, not counting x9x courses)? Yes**

- 9. Proposed instructional method by this university:** D - Discussion

- 10. Proposed delivery method by this university:** 001- Face to Face Term Based, 015- Internet Asynchronous – Term Based Instruction

- 11. University Dept.:** School of English and Interdisciplinary Studies

**Banner Department Code:** SENI

- 12. Authority to offer effective beginning in what term?** Fall 2023

- 13. Section Restriction:** NA

**BHSU Approval**

From: Fuqua, Amy  
Sent: Tuesday, February 28, 2023 12:20 PM  
To: Hoffelt, Janell; Sadowski, BrennaJ; Gabriel, Jodi; Lapka, Judy; Fouberg, Erin H (NSU); Leitru, Tammy R; Freeburg, Beth M  
Cc: Seefeldt, Teresa  
Subject: RE: [EXT] ENGL Creative Writing Courses

BHSU has no concerns about this request.  
Thank you, Janell.  
Amy

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## NSU Approval

From: Fouberg, Erin H (NSU)  
Sent: Tuesday, February 28, 2023 2:30 PM  
To: Fuqua, Amy; Hoffelt, Janell; Sadowski, BrennaJ; Gabriel, Jodi <jodi.gabriel@bhsu.edu>; Lapka, Judy <judy.lapka@northern.edu>; Leitru, Tammy R <tammy.leitru@usd.edu>; Freeburg, Beth M <beth.freeburg@usd.edu>  
Cc: Seefeldt, Teresa <Teresa.Seefeldt@sdstate.edu>; Lapka, Judy <judy.lapka@northern.edu>; Haller, Elizabeth <elizabeth.haller@northern.edu>  
Subject: Re: [EXT] ENGL Creative Writing Courses

Hi Janell,

NSU supports these requests. Can you please add NSU to the request for authority to offer ENGL 576 and ENGL 578?

Thanks!  
Erin

Dr. Erin Fouberg  
Associate Provost  
Northern State University

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## USD Approval

From: Freeburg, Beth M  
Sent: Monday, March 13, 2023 9:06 PM  
To: Hoffelt, Janell  
Cc: Leitru, Tammy R; Seefeldt, Teresa  
Subject: Re: [EXT] ENGL Creative Writing Courses

Good evening Janell,  
USD is in support of these English courses.  
Thank you,

Beth

Elizabeth McKay Freeburg, Ed.S., Ph.D.  
Associate Provost  
Dean of the Graduate School