SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

New Certificate

UNIVERSITY:	**SDSU**
TITLE OF PROPOSED CERTIFICATE:	**Competency-Based Learning**
INTENDED DATE OF IMPLEMENTATION:	**2021-2022 Academic Year**
PROPOSED CIP CODE:	**13.1299**
UNIVERSITY DEPARTMENT:	**Grad Study Teaching, Learning & Leadership**
BANNER DEPARTMENT CODE:	**SGTL**
UNIVERSITY DIVISION:	**Graduate School**
BANNER DIVISION CODE:	**3G**

☒ **Please check this box to confirm that:**

- The individual preparing this request has read AAC Guideline 2.7, which pertains to new certificate requests, and that this request meets the requirements outlined in the guidelines.
- This request will not be posted to the university website for review of the Academic Affairs Committee until it is approved by the Executive Director and Chief Academic Officer.

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

_____	1/26/2021
Institutional Approval Signature	Date
President or Chief Academic Officer of the University	

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1. **Is this a graduate-level certificate or undergraduate-level certificate?**

   Undergraduate Certificate ☐   Graduate Certificate ☒

2. **What is the nature/ purpose of the proposed certificate? Please include a brief (1-2 sentence) description of the academic field in this certificate.**

   The South Dakota Department of Education received CARES ACT money to support educators and schools across the state to implement instructional practices that support all students on a continuum of learning including remote, online, blended, hybrid, or in person learning environment. South Dakota State University (SDSU) is partnering with the DOE to provide a graduate certificate in competency-based education focused on individualized learning for South Dakota K12 educators. Competency-based learning refers to systems of instruction, assessment, grading, and academic reporting based on students demonstrating that they have learned the knowledge and skills they are expected to learn as they progress through their education. It focuses on ensuring students are truly mastering academic content regardless of time, place, or pace of learning. Competency-based learning advances students to more challenging concepts and skills only after they have mastered the previous ones. The proposed 9-credit Competency-Based Learning Certificate will provide K12 educators

content associated with customized/personalized learning, competency-based education, remote and blended learning, knowledge rich curriculum, family engaged education, and universal design for learning.

SDSU does not request new state resources for the proposed certificate. The development and initial implementation of the courses and certificate will be funded through the contract with the SD Department of Education.

3. **If you do not have a major in this field, explain how the proposed certificate relates to your university mission and strategic plan, and to the current Board of Regents Strategic Plan 2014-2020.**

    The Competency-Based Learning Certificate supports the mission of SDSU as provided in SDCL 13-58-1: *Designated as South Dakota's land grant university, South Dakota State University, formerly the state college of agriculture and mechanical arts, shall be under the control of the Board of Regents and shall provide undergraduate and graduate programs of instruction in the liberal arts and sciences and professional education in agriculture, education, engineering, home economics, nursing and pharmacy, and other courses or programs as the Board of Regents may determine.*

    The proposed certificate also supports the goals stated in the South Dakota Board of Regents Strategic Plan 2014-2020:
    Goal 1 – Student Success
    1. Increase total graduate degrees awarded.

    Goal 2 – Academic Quality and Performance
    1. Continue to approve new graduate programs.
    2. Grow the number of students participating in experiential learning.
    3. Develop and grow high-quality and distinct academic programs to meet the needs of diverse students and market demands.

    In addition, this graduate certificate aligns with the SDSU's Imagine 2023 strategic plan[1] by offering a student-centered education. Specifically, the courses and certificate will contribute to the attainment of *Strategic Goal 1 – Excellence through Transformative Education*. This will be a distinct and high-quality academic program designed to meet student and market demand.

4. **Provide a justification for the certificate program, including the potential benefits to students and potential workforce demand for those who graduate with the credential.** *For workforce related information, please provide data and examples. Data may include, but are not limited to the South Dakota Department of Labor, the US Bureau of Labor Statistics, Regental system dashboards, etc. Please cite any sources in a footnote.*

    The South Dakota Department of Education received CARES ACT money to support educators and schools across the state to implement instructional practices that support all students on a continuum of learning including remote, online, blended, hybrid or in person learning environment. South Dakota State University is partnering with the DOE to provide a graduate certificate in competency-based education focused on individualized learning for South Dakota K12 educators. The graduate certificate will provide K12 educators content

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[1] https://www.sdstate.edu/imagine-2023-aspire-discover-achieve

associated with customized/personalized learning, competency-based education, remote and blended learning, knowledge rich curriculum, family engaged education, and universal design for learning.

This certificate is needed to address a need to adopt a new paradigm for instruction. Superintendents have voiced their concern regarding their districts' ability to respond to the new paradigm. The SD DOE implemented a survey in June of 2020 in preparation for the federal funding proposal. The survey indicated that 69% of districts statewide do not have the knowledge, skills, or abilities to employ personalized or customized learning programs. The course content and certificate will provide current K12 educators the framework to design and implement high-quality personalized, competency-based education.

5. **Who is the intended audience for the certificate program (including but not limited to the majors/degree programs from which students are expected)?**

   The certificate is targeted for K12 educators.

6. **Certificate Design**
   A. **Is the certificate designed as a stand-alone education credential option for students not seeking additional credentials (i.e., a bachelor's or master's degree)? If so, what areas of high workforce demand or specialized body of knowledge will be addressed through this certificate?**

   The proposed certificate is designed as a stand-alone option for education professionals seeking to incorporate competency-based learning curriculum into their classroom and school.

   B. **Is the certificate a value-added credential that supplements a student's major field of study? If so, list the majors/programs from which students would most benefit from adding the certificate.**

   The Competency-Based Learning Certificate may also serve as a value-added credential for students in the M.Ed. in Curriculum and Instruction or M.Ed. in Educational Administration.

   C. **Is the certificate a stackable credential with credits that apply to a higher-level credential (i.e., associate, bachelor's, or master's degree)? If so, indicate the program(s) to which the certificate stacks and the number of credits from the certificate that can be applied to the program.**

   Yes. The Competency-Based Learning Certificate may be a stackable credential. Students may apply the credits as electives to the M.Ed. in Curriculum and Instruction or M.Ed. in Educational Administration.

7. **List the courses required for completion of the certificate in the table below (if any new courses are proposed for the certificate, please attach the new course requests to this form).**

Prefix	Number	Course Title	Prerequisites for Course	Credit Hours	New (yes, no)
EDFN	610	Foundations of Competency-Based Learning		3	Yes
EDFN	615	Building and Maintaining Competency-Based Learning Programs	EDFN 610	3	Yes
EDFN	620	Upscaling, Sustainability, and Evaluation in Competency-Based Learning Programs	EDFN 615	3	Yes
			Subtotal	9	

8. **Student Outcome and Demonstration of Individual Achievement.**
   Board Policy 2:23 requires certificate programs to "have specifically defined student learning outcomes.

   A. **What specific knowledge and competencies, including technology competencies, will all students demonstrate before graduation**?

   Students will be able to:
   - Explain and critique the foundational elements of competency-based learning.
   - Critique techniques and approaches in competency-based learning programs.
   - Develop strategies to cultivate learning environments and invite stakeholders.
   - Analyze the learning sciences behind the effective universal design and competency-based learning.
   - Create teaching strategies which invoke universal design and competency-based learning.
   - Develop and conduct program evaluations for competency-based learning programs.
   - Review and select technology which facilitates competency-based learning programs.

   B. **Complete the table below to list specific learning outcomes – knowledge and competencies – for courses in the proposed program in each row.**

	Program Courses that Address the Outcomes		
	*EDFN 610: Foundations	*EDFN 615: Building and Maintaining	*EDFN 620: USE in CBLP
Students will be able to explain and critique the foundational elements of competency-based learning.	X		
Students will be able to critique techniques and approaches in competency-based learning programs.	X	X	X

	Program Courses that Address the Outcomes		
	*EDFN 610: Foundations	*EDFN 615: Building and Maintaining	*EDFN 620: USE in CBLP
Students will be able to develop strategies to cultivate learning environments and invite stakeholders.		X	X
Student will be able to analyze the learning sciences behind the effective universal design and competency-based learning.	X	X	
Students will be able to create teaching strategies which invoke universal design and competency-based learning.		X	
Students will be able to develop and conduct program evaluations for competency-based learning programs.			X
Students will be able to review and select technology which facilitates competency-based learning programs.	X	X	X

9. **Delivery Location.**
   Note: The accreditation requirements of the Higher Learning Commission (HLC) require Board approval for a university to offer programs off-campus and through distance delivery.

   A. **Complete the following charts to indicate if the university seeks authorization to deliver the entire program on campus, at any off-campus location (e.g., UC Sioux Falls, Capital University Center, Black Hills State University-Rapid City, etc.) or deliver the entire program through distance technology (e.g., as an online program)?**

	Yes/No	*Intended Start Date*
On campus	Yes	**2021-2022 Academic Year**

	Yes/No	*If Yes, list location(s)*	*Intended Start Date*
Off campus	No		

	Yes/No	*If Yes, identify delivery methods* *Delivery methods are defined in AAC Guideline 5.5.*	*Intended Start Date*
Distance Delivery (online/other distance delivery methods)	Yes	018 - Internet Synchronous 030 - Blended/Hybrid	**2021-2022 Academic Year**
Does another BOR institution already have authorization to offer the program online?	No	**If yes, identify institutions:**	

   B. **Complete the following chart to indicate if the university seeks authorization to deliver more than 50% but less than 100% of the certificate through distance learning**

(e.g., as an online program)? *This question responds to HLC definitions for distance delivery.*

	Yes/No	*If Yes, identify delivery methods*	*Intended Start Date*
Distance Delivery (online/other distance delivery methods)	No		

Appendix A
New Course Requests – EDFN 610, EDFN 615, and EDFN 620

SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

New Course Request

SDSU	Education & Human Sciences / Teaching, Learning & Leadership
Institution	**Division/Department**
Dennis D. Hedge	1/26/2021
Institutional Approval Signature	**Date**

Section 1. Course Title and Description

Prefix & No.	Course Title	Credits
EDFN 610	Foundations of Competency-Based Learning	3

Course Description
This course seeks to build a foundational understanding of competency-based education through exploration of the history, purpose, and research underpinning the approach. There will also be considerable discussion and examination of the culture-building process with school stakeholders which is necessary to any program.

Pre-requisites or Co-requisites

Prefix & No.	Course Title	Pre-Req/Co-Req?
None		

Registration Restrictions

None

Section 2. Review of Course
2.1. Will this be a unique or common course?

☒ **Unique Course**

Prefix & No.	Course Title	Credits
None		

Provide explanation of differences between proposed course and existing system catalog courses below:

SDSU is partnering with the SD Department of Education to provide a graduate certificate in competency-based education focused on individualized learning for South Dakota K12 educators. The graduate certificate will provide K12 educators content associated with customized/ personalized learning, competency-based education, remote and blended learning, knowledge rich curriculum, family engaged education, and universal design for learning. This course seeks to build a foundational understanding of competency-based education through exploration of the history, purpose, and research underpinning the approach. There will also be considerable discussion and examination of the culture-building process with school stakeholders which is necessary to any program. Currently, there are no other courses that specifically cover this content in detail.

Section 3. Other Course Information
3.1. Are there instructional staffing impacts?

☒ No. Schedule Management, explain below: Courses will be taught during the summer when K-12 teachers have time to focus on the course. Among the current faculty, the Department have workload available during the summer. The development and initial implementation of the courses and certificate will be funded through the contract with the SD Department of Education. EDFN 610, EDFN 615, and EDFN 620 will be offered more often once the courses have been implemented.

3.2. Existing program(s) in which course will be offered: Competency-based Learning Certificate, Curriculum and Instruction (M.Ed.), Educational Administration (M.Ed.)

3.3. Proposed instructional method by university: R - Lecture

3.4. Proposed delivery method by university: 018 – Internet Synchronous, 030 – Blended/Hybrid

3.5. Term change will be effective: Summer 2021

3.6. Can students repeat the course for additional credit? ☐Yes ☒ No

3.7. Will grade for this course be limited to S/U (pass/fail)? ☐Yes ☒ No

3.8. Will section enrollment be capped? ☐Yes, max per section: ☒ No

3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database in Colleague and the Course Inventory Report? ☐Yes ☒ No

3.10. Is this prefix approved for your university? ☒ Yes   ☐ No

Section 4. Department and Course Codes (Completed by University Academic Affairs)

4.1. University Department Code: STLL

4.2. Proposed CIP Code: 13.1299

Is this a new CIP code for the university?   ☐ Yes ☒ No

NEW COURSE REQUEST
Supporting Justification for On-Campus Review

Jay Trenhaile	Jay Trenhaile	12/3/2020
Request Originator	**Signature**	**Date**
Jay Trenhaile	Jay Trenhaile	12/3/2020
Department Chair	**Signature**	**Date**
Jill Thorngren	Jill Thorngren	12/4/2020
School/College Dean	**Signature**	**Date**

1. Provide specific reasons for the proposal of this course and explain how the changes enhance the curriculum.
    The South Dakota Department of Education received CARES ACT money to support educators and schools across the state to implement instructional practices that support all students on a continuum of learning including remote, online, blended, hybrid or in person learning environment. SDSU is partnering with the DOE to provide a graduate certificate in competency-based education focused on individualized learning for South Dakota K12 educators. The graduate certificate (9 credits) will provide K12 educators content associated with customized/personalized learning, competency-based education, remote and blended learning, knowledge rich curriculum, family engaged education, and universal design for learning. This course seeks to build a foundational understanding of competency-based education through exploration of the history, purpose, and research underpinning the approach. There will also be considerable discussion and examination of the culture-building process with school stakeholders which is necessary to any program.

2. Note whether this course is: ☒ Required (*Competency-based Learning Certificate*)

☒ Elective (*M.Ed. in Curriculum & Instruction and Educational Administration*)

3. In addition to the major/program in which this course is offered, what other majors/programs will be affected by this course?
   None

4. If this will be a dual listed course, indicate how the distinction between the two levels will be made.
   N/A

5. Desired section size 30

6. Provide qualifications of faculty who will teach this course. List name(s), rank(s), and degree(s).
   Patrick Hales, Ph.D., Assistant Professor
   Laura Hasselquist, Ph.D., Assistant Professor
   Anthony Durr, Ph.D., Assistant Professor
   Alison Wilson, Ph.D., Assistant Professor

7. Note whether adequate facilities are available and list any special equipment needed for the course.
   No special equipment or room needed.

8. Note whether adequate library and media support are available for the course.
   Yes, adequate support is available.

9. Will the new course duplicate courses currently being offered on this campus? ☐ Yes ☒ No

10. If this course may be offered for variable credit, explain how the amount of credit at each offering is to be determined.
    N/A

SOUTH DAKOTA BOARD OF REGENTS
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New Course Request

SDSU	Education & Human Sciences / Teaching, Learning & Leadership
Institution	**Division/Department**
Dennis D. Hedge	1/26/2021
Institutional Approval Signature	**Date**

Section 1. Course Title and Description

Prefix & No.	Course Title	Credits
EDFN 615	Building and Maintaining Competency-Based Learning Programs	3

Course Description

This course focuses on the process of planning and implementing competency-based learning programs in schools. There will be specific consideration in the learning to technology, shared-definition and leadership, blended learning, and classroom environment in the competency-based setting. This course will include site-visits to schools which have implemented personalized, competency-based programs. A key theme in this course will be how to include stakeholders (students, parents/guardians, teachers, admin, staff, and community members) in the development and implementation of competency-based programs.

Pre-requisites or Co-requisites

Prefix & No.	Course Title	Pre-Req/Co-Req?
EDFN 610	Foundations of Competency-Based Learning	Pre-req

Registration Restrictions

None

Section 2. Review of Course

2.1. Will this be a unique or common course?

☒ **Unique Course**

Prefix & No.	Course Title	Credits
None		

Provide explanation of differences between proposed course and existing system catalog courses below:

SDSU is partnering with the SD Department of Education to provide a graduate certificate in competency-based education focused on individualized learning for South Dakota K12 educators. The graduate certificate will provide K12 educators content associated with customized/ personalized learning, competency-based education, remote and blended learning, knowledge rich curriculum, family engaged education, and universal design for learning. This course seeks to build a foundational understanding of competency-based education through exploration of the history, purpose, and research underpinning the approach. There will also be considerable discussion and examination of the culture-building process with school stakeholders which is necessary to any program. Currently, there are no other courses that specifically cover this content in detail.

Section 3. Other Course Information

3.1. Are there instructional staffing impacts?

> ☒ No. Schedule Management, explain below: Courses will be taught during the summer when K-12 teachers have time to focus on the course. Among the current faculty, the Department have workload available during the summer. The development and initial implementation of the courses and certificate will be funded through the contract with the SD Department of Education. EDFN 610, EDFN 615, and EDFN 620 will be offered more often once the courses have been implemented.

3.2. Existing program(s) in which course will be offered: Competency-based Learning Certificate, Curriculum and Instruction (M.Ed.), Educational Administration (M.Ed.)

3.3. Proposed instructional method by university: R - Lecture

3.4. Proposed delivery method by university: 018 – Internet Synchronous, 030 – Blended/Hybrid

3.5. Term change will be effective: Summer 2021

3.6. Can students repeat the course for additional credit? ☐Yes ☒ No

3.7. Will grade for this course be limited to S/U (pass/fail)? ☐Yes ☒ No

3.8. Will section enrollment be capped? ☐Yes, max per section: ☒ No

3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database in Colleague and the Course Inventory Report? ☐Yes ☒ No

3.10. Is this prefix approved for your university? ☒ Yes   ☐ No

Section 4. Department and Course Codes (Completed by University Academic Affairs)

4.1. University Department Code: STLL

4.2. Proposed CIP Code: 13.1299

> Is this a new CIP code for the university?   ☐ Yes ☒ No

NEW COURSE REQUEST
Supporting Justification for On-Campus Review

Jay Trenhaile	Jay Trenhaile	12/3/2020
Request Originator	**Signature**	**Date**

Jay Trenhaile	Jay Trenhaile	12/3/2020
Department Chair	**Signature**	**Date**

Jill Thorngren	Jill Thorngren	12/4/2020
School/College Dean	**Signature**	**Date**

11. Provide specific reasons for the proposal of this course and explain how the changes enhance the curriculum.

The South Dakota Department of Education received CARES ACT money to support educators and schools across the state to implement instructional practices that support all students on a continuum of learning including remote, online, blended, hybrid or in person learning environment. SDSU is partnering with the DOE to provide a graduate certificate in competency-based education focused on individualized learning for South Dakota K12 educators. The graduate certificate (9 credits) will provide K12 educators content associated with customized/personalized learning, competency-based education, remote and blended learning, knowledge rich curriculum, family engaged education, and universal design for learning. This course focuses on the process of planning and implementing competency-based learning programs in schools. There will be specific consideration in the learning to technology, shared-definition and leadership, blended learning, and classroom environment in the

competency-based setting.

12. Note whether this course is: ☒ Required (*Competency-based Learning Certificate*)

☒ Elective (*M.Ed. in Curriculum & Instruction and Educational Administration*)

13. In addition to the major/program in which this course is offered, what other majors/programs will be affected by this course?
None

14. If this will be a dual listed course, indicate how the distinction between the two levels will be made.
N/A

15. Desired section size 30

16. Provide qualifications of faculty who will teach this course. List name(s), rank(s), and degree(s).
Patrick Hales, Ph.D., Assistant Professor
Laura Hasselquist, Ph.D., Assistant Professor
Anthony Durr, Ph.D., Assistant Professor
Alison Wilson, Ph.D., Assistant Professor

17. Note whether adequate facilities are available and list any special equipment needed for the course.
No special equipment or room needed.

18. Note whether adequate library and media support are available for the course.
Yes, adequate support is available.

19. Will the new course duplicate courses currently being offered on this campus? ☐ Yes ☒ No

20. If this course may be offered for variable credit, explain how the amount of credit at each offering is to be determined.
N/A

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New Course Request

SDSU	Education & Human Sciences / Teaching, Learning & Leadership
Institution	**Division/Department**
Dennis D. Hedge	1/26/2021
Institutional Approval Signature	**Date**

Section 1. Course Title and Description

Prefix & No.	Course Title	Credits
EDFN 620	Upscaling, Sustainability, and Evaluation in Competency-Based Learning Programs	3

Course Description

This course focuses on the use of data and evaluation to make decisions in the competency-based setting. Specifically, there will be assignments and discussions which consider types of assessment, program evaluation, funding and external support, continual community and family involvement, and reflective practices. Significant time in this course will be on how to continue and improve communication with stakeholders (students, parents/guardians, teachers, admin, staff, and community members).

Pre-requisites or Co-requisites

Prefix & No.	Course Title	Pre-Req/Co-Req?
EDFN 615	Building and Maintaining Competency-Based Learning Programs	Pre-req

Registration Restrictions

None

Section 2. Review of Course

2.1. Will this be a unique or common course?

☒ **Unique Course**

Prefix & No.	Course Title	Credits
None		

Provide explanation of differences between proposed course and existing system catalog courses below:

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Section 3. Other Course Information

3.1. Are there instructional staffing impacts?

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3.3. Proposed instructional method by university: R - Lecture

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3.5. Term change will be effective: Summer 2021

3.6. Can students repeat the course for additional credit? ☐Yes ☒ No

3.7. Will grade for this course be limited to S/U (pass/fail)? ☐Yes ☒ No

3.8. Will section enrollment be capped? ☐Yes, max per section: ☒ No

3.9. Will this course equate (i.e., be considered the same course for degree completion) with any other unique or common courses in the common course system database in Colleague and the Course Inventory Report? ☐Yes ☒ No

3.10. Is this prefix approved for your university? ☒ Yes   ☐ No

Section 4. Department and Course Codes (Completed by University Academic Affairs)

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> Is this a new CIP code for the university?   ☐ Yes ☒ No

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Jay Trenhaile	Jay Trenhaile	12/3/2020
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Jill Thorngren	Jill Thorngren	12/4/2020
School/College Dean	**Signature**	**Date**

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that are specific to competency-based learning.

22. Note whether this course is: ☒ Required (*Competency-based Learning Certificate*)

                ☒ Elective (*M.Ed. in Curriculum & Instruction and Educational Administration*)

23. In addition to the major/program in which this course is offered, what other majors/programs will be affected by this course?
None

24. If this will be a dual listed course, indicate how the distinction between the two levels will be made.
N/A

25. Desired section size 30

26. Provide qualifications of faculty who will teach this course. List name(s), rank(s), and degree(s).
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27. Note whether adequate facilities are available and list any special equipment needed for the course.
No special equipment or room needed.

28. Note whether adequate library and media support are available for the course.
Yes, adequate support is available.

29. Will the new course duplicate courses currently being offered on this campus? ☐ Yes ☒ No

30. If this course may be offered for variable credit, explain how the amount of credit at each offering is to be determined.
N/A