



**SOUTH DAKOTA BOARD OF REGENTS  
ACADEMIC AFFAIRS FORMS**

**New Undergraduate Degree Program**

<b>UNIVERSITY:</b>	SDSU
<b>MAJOR:</b>	Criminology
<b>EXISTING OR NEW MAJOR(S):</b>	New
<b>DEGREE:</b>	B.A. & B.S.
<b>EXISTING OR NEW DEGREE(S):</b>	Existing
<b>INTENDED DATE OF IMPLEMENTATION:</b>	2021-2022 Academic Year
<b>PROPOSED CIP CODE:</b>	45.0401
<b>SPECIALIZATIONS:</b>	No
<b>IS A SPECIALIZATION REQUIRED (Y/N):</b>	No
<b>DATE OF INTENT TO PLAN APPROVAL:</b>	5/21/20
<b>UNIVERSITY DEPARTMENT:</b>	Sociology & Rural Studies
<b>BANNER DEPARTMENT CODE:</b>	SSRS
<b>UNIVERSITY DIVISION:</b>	Arts, Humanities & Social Sciences
<b>BANNER DIVISION CODE:</b>	3S

**Please check this box to confirm that:**

- The individual preparing this request has read [AAC Guideline 2:9](#), which pertains to new undergraduate degree program requests, and that this request meets the requirements outlined in the guidelines.
- This request will not be posted to the university website for review of the Academic Affairs Committee until it is approved by the Executive Director and Chief Academic Officer.

**University Approval**

*To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.*

\_\_\_\_\_  
President of the University

01/26/2021

\_\_\_\_\_  
Date

**1. What is the nature/purpose of the proposed program? Please include a brief (1-2 sentence) description of the academic field in this program.**

South Dakota State University (SDSU) requests authorization to offer a B.A. and B.S. in Criminology, the study of crime as a complex and multi-layered social phenomenon including its causes and consequences. Criminologists explore criminal behavior and societies' responses to crime. Without a clear understanding of why people commit crime, society cannot effectively rehabilitate criminals. The theoretical aspects of criminology encompass the research design and philosophy of science components of evidence-based science. The proposed program is designed to focus on the scientific research and evaluation processes that generate evidence to support improved practice in the field, to address the

underlying methodological and structural components of crime and criminality, and to bolster criminal justice processes.

Additionally, the most up-to-date evidence in the field shows that strategic focused interventions, whether they be in policing, courts, or corrections, are the best at reducing and preventing crime and criminality. The strategic deployment of resources against specific high-risk individuals and high-risk places requires a deep and complex understanding of structural and social issues. In a democracy, it also requires a sensitivity to issues surrounding equity, fairness, and diversity.

The University does not request new state resources.

**2. How does the proposed program relate to the university’s mission and strategic plan, and to the current Board of Regents Strategic Plan 2014-2020?**

South Dakota State University’s mission is to “*provide undergraduate and graduate programs of instruction in the liberal arts and sciences and professional education in agriculture, education, engineering, human science, nursing and pharmacy, and other courses or programs as the Board of Regents may determine.*” (SDCL 13-58-1)<sup>1</sup>

Furthermore, Board-approved programs currently include “*...programs in the agricultural sciences, aviation, education, engineering and technology, human sciences, humanities and liberal arts, nursing, performing and visual arts, pharmaceutical sciences, physical and biological sciences, and social sciences.*” (Board Policy 1:10:2)<sup>2</sup>

Goal 2 of the BOR’s Strategic Plan calls for “offering the highest quality academic programs that educate students broadly through strong Arts and Sciences offerings, coherent general education requirements, and majors and minors that prepare students with the skills and knowledge to thrive in a rapidly changing world.” Likewise, SDSU’s strategic plan *Imagine 2023: Aspire. Discover. Achieve.* aims to “develop and grow high-quality and distinct academic programs designed to meet the needs of diverse students and market demands.”

The proposed baccalaureate program in Criminology will advance these goals by affording students the opportunity to develop proficiency in a high-demand field. The degree is intentionally designed to help graduates pursue careers related to crime and punishment, the control of crime, rehabilitation and recidivism, victim services, and other positions that enhance the safety and quality of life in local communities, the state of South Dakota, and beyond.

**3. Describe the workforce demand for graduates of the program, including national demand and demand within South Dakota. Provide data and examples; data sources may include but are not limited to the South Dakota Department of Labor, the US Bureau of Labor Statistics, Regental system dashboards, etc. Please cite any sources in a footnote.**

Criminology programs prepare students for careers related to crime that require an understanding of who commits crime and how to use data in the administration of criminal justice and policy work. Typical positions include:

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<sup>1</sup> Retrieved from: [https://sdlegislature.gov/Statutes/Codified\\_Laws/DisplayStatute.aspx?Type=Statute&Statute=13-58-1](https://sdlegislature.gov/Statutes/Codified_Laws/DisplayStatute.aspx?Type=Statute&Statute=13-58-1)

<sup>2</sup> Retrieved from: <https://www.sdbor.edu/policy/documents/1-10-2.pdf>

- Research Assistant
- Data analyst
- Crime analyst
- Criminal investigator
- Criminologist
- Crime prevention specialist
- Psychopathology specialist
- Sociologist
- Forensic scientist
- Fraud investigator
- Victim services
- Victim witness specialist
- Youth counselor
- Loss prevention specialist

Graduates with a degree in Criminology may also pursue careers in law enforcement.

#### Employment trends in Criminology-related fields

<b>Occupation</b>	<b>Rate of increase</b>
Forensic science technicians <sup>3</sup>	14%
Victim services (Social and Community Service managers) <sup>4</sup>	17%
Probation officers and correctional specialists <sup>5</sup>	4%
Police and detectives <sup>6</sup>	5%
Sociologists <sup>7</sup>	4%

A bachelor's degree serves as the primary educational qualification for many careers in the criminal justice system. According to the Bureau of Labor Statistics, probation officers and correctional treatment specialists, social and community services managers, and criminalist technicians all typically require bachelor's degrees. Federal corrections officers are also required to hold four-year degrees, and undergraduate coursework in Criminology can move them from a GL-05 entry level to a GL-07.

Criminologists do work that straddles the line between sociology and law enforcement. Like sociologists, they study human social behaviors, but they often do so in the service of law enforcement, looking at behaviors that deviate from the norm. They might look back at a crime to analyze what caused it and if there were warning signs, or they might use predictive data to

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<sup>3</sup> Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Forensic Science Technicians, on the Internet at <https://www.bls.gov/ooh/life-physical-and-social-science/forensic-science-technicians.htm> (visited September 1, 2020).

<sup>4</sup> Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Social and Community Service Managers, on the Internet at <https://www.bls.gov/ooh/management/social-and-community-service-managers.htm> (visited September 1, 2020).

<sup>5</sup> Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Probation Officers and Correctional Treatment Specialists, on the Internet at <https://www.bls.gov/ooh/community-and-social-service/probation-officers-and-correctional-treatment-specialists.htm> (visited September 1, 2020).

<sup>6</sup> Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Police and Detectives, on the Internet at <https://www.bls.gov/ooh/protective-service/police-and-detectives.htm> (visited September 1, 2020).

<sup>7</sup> Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Sociologists, on the Internet at <https://www.bls.gov/ooh/life-physical-and-social-science/sociologists.htm> (visited September 1, 2020).

understand when and where a crime is likely to happen again.<sup>8</sup> The U.S. Bureau of Labor Statistics (BLS) doesn't offer salaries or project job outlook specifically for criminologists, but it does have data for sociologists, which is a comparable field. According to the BLS, the job outlook for sociologists is growing at a rate of 4%.

#### **4. How will the proposed program benefit students?**

The proposed program creates an opportunity for students who wish to pursue a career in the field with a degree deeply rooted in the social sciences. The Criminology major is designed to assist students interested in a variety of careers related to crime and the control of crime as well as others more focused on the study of criminality.

The addition of the proposed Criminology major will provide greater transparency to the area of study and assurance for employers that they are hiring employees with the appropriate skills. Through the program, students will be empowered to compete in the job market with those with similar skills knowing they do not have to justify their qualifications.

#### **5. Program Proposal Rationale:**

##### **A. If a new degree is proposed, what is the rationale?**

This is not a new degree.

##### **B. What is the rationale for the curriculum?**

The curriculum includes required classes that provide students with basic skills in criminology-related research and theory as well as criminal law and the criminal justice system. Students will also be required to take a course to prepare them to work in a diverse work environment with diverse clients. In addition, they will learn about policy development and implementation. Students may choose electives in the major that best fit their career objectives related to crime statistics and interventions, parole or probation work, working with victim services, or working within the criminal justice system.

##### **C. Demonstrate/provide evidence that the curriculum is consistent with current national standards. Complete the tables below and explain any unusual aspects of the proposed curriculum?**

This curriculum was developed by researching existing undergraduate degrees from SDSU's self-identified peer institutions. Six of 13 peer institutions offer a bachelor's degree in Criminology, either as a stand-alone program or a specialization within a Sociology program. Twelve of 13 peer institutions offer either a Criminology or Criminal Justice program.

While these programs vary in their particulars, they share a number of similar features that informed this proposal. Programs range from a low of 33 credits in the major to a maximum of 45. Nearly all programs require an introductory course in criminology or criminal justice, an upper-division course in criminology, and a two semester sequence of statistics and social science research methods. A majority also require an introductory

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<sup>8</sup> [https://study.com/articles/Criminologist\\_Job\\_Description\\_Duties\\_and\\_Requirements.html](https://study.com/articles/Criminologist_Job_Description_Duties_and_Requirements.html)

course in sociology and a course in criminal law. Students commonly select from a set of curated electives to flesh out their coursework.

SDSU's curriculum follows this model. It also builds on its sociological roots by incorporating upper-division coursework on race and social policy.

**D. Summary of the degree program (complete the following tables):**

<b>Criminology (B.A.)</b>	<b>Credit Hours</b>	<b>Credit Hours</b>	<b>Percent</b>
System General Education Requirements		30	25%
College of Arts, Humanities & Social Sciences Requirements <sup>9</sup>		9+	7%
Major Requirements	27		
Major Electives	12		
Subtotal, Program Requirements		39	33%
General Electives <sup>10</sup>		42	35%
Degree Total		120	100%

<b>Criminology (B.S.)</b>	<b>Credit Hours</b>	<b>Credit Hours</b>	<b>Percent</b>
System General Education Requirements		30	25%
College of Arts, Humanities & Social Sciences Requirements <sup>11</sup>		7+	6%
Major Requirements	27		
Major Electives	12		
Subtotal, Program Requirements		39	33%
General Electives <sup>12</sup>		44	36%
Degree Total		120	100%

**System General Education Requirements**

<b>Prefix</b>	<b>Number</b>	<b>Course Title</b>	<b>Credit Hours</b>	<b>New (yes, no)</b>
		SGR #1 Written Communication	6	No
		SGR #2 Oral Communication	3	No
		SGR #3 Social Sciences/Diversity	6	No
		SGR #4 Humanities and Arts/Diversity	6	No
		SGR #5 Mathematics	3	No
		SGR #6 Natural Sciences	6	No
		Subtotal	30	

<sup>9</sup> Modern Foreign Language (6+ cr.) are required for competency at the 202 level. Six credits from one approved Modern Foreign language from SGR #4 may be counted toward goal.

<sup>10</sup> Electives are taken as needed to complete any additional degree requirements, including the college requirement to complete a minor outside of the major prefix or a second major.

<sup>11</sup> Natural Sciences (10+ cr.) are required. Satisfying coursework must include at least two classes with laboratory components and at least two different prefixes. MATH & STAT courses do not count toward the Science requirement. Six credits of SGR #6 are counted toward this goal.

<sup>12</sup> Electives are taken as needed to complete any additional degree requirements, including the college requirement to complete a minor outside of the major prefix or a second major.

**College of Arts, Humanities and Social Sciences Requirements – Bachelor of Arts<sup>13</sup>**

<b>Prefix</b>	<b>Number</b>	<b>Course Title</b>	<b>Credit Hours</b>	<b>New (yes, no)</b>
AHSS	111	Introduction to Global Citizenship & Diversity	3	No
		Modern Foreign Language (6+ cr.) <i>(Competency at the 202 level. Six credits from one approved Modern Foreign language from SGR #4 may be counted toward goal.)</i>	6+	No
		One declared minor outside of the major prefix OR a second major OR a teaching specialization. The minor may be a traditional minor within one department or it may be interdisciplinary involving more than one department. The minor can be in a different college. The minor must be declared no later than the student's third semester of enrollment.	---	No
		Capstone course within the major SOC 489 Capstone (3 cr.)	---	No
		33 Upper Division Credits (300-400 level coursework inside and outside of the major)	---	No
Subtotal			9+	

**College of Arts, Humanities and Social Sciences Requirements – Bachelor of Science<sup>14</sup>**

<b>Prefix</b>	<b>Number</b>	<b>Course Title</b>	<b>Credit Hours</b>	<b>New (yes, no)</b>
AHSS	111	Introduction to Global Citizenship & Diversity	3	No
		Natural Sciences (10+ cr.) Satisfying coursework must include: - at least two classes with laboratory components - at least two different prefixes <i>(MATH &amp; STAT courses do not count toward the Science requirement. Six credits of SGR #6 are counted toward this goal.)</i>	4+	No

<sup>13</sup> Electives are taken as needed to complete any additional degree requirements, including the college requirement to complete a minor outside of the major prefix or a second major.

<sup>14</sup> Electives are taken as needed to complete any additional degree requirements, including the college requirement to complete a minor outside of the major prefix or a second major.

Prefix	Number	Course Title	Credit Hours	New (yes, no)
		One declared minor outside of the major prefix OR a second major OR a teaching specialization. The minor may be a traditional minor within one department or it may be interdisciplinary involving more than one department. The minor can be in a different college. The minor must be declared no later than the student's third semester of enrollment.	---	No
		Capstone course within the major SOC 460 Advanced Criminology (3 cr.)	---	No
		33 Upper Division Credits (300-400 level coursework inside and outside of the major)	---	No
Subtotal			7+	

**Major Requirements**

Prefix	Number	Course Title	Credit Hours	New (yes, no)
CJUS	201	Introduction to Criminal Justice	3	No
CJUS	431	Criminal Law	3	No
SOC	100	Introduction to Sociology	3	No
SOC OR SOC	283 350	Working with Diverse Populations (3 cr.) Race and Ethnic Relations (3 cr.)	3	No
SOC	307	Research Methods I	3	No
SOC	308	Research Methods II	3	No
SOC	351	Criminology	3	No
SOC	400	Social Policy	3	No
SOC	460	Advanced Criminology (Capstone)	3	Yes
Subtotal			27	

**Major Electives: List courses available as electives in the program. Indicate any proposed new courses added specifically for the major.**

Select 12 credits from the following list:

Prefix	Number	Course Title	Credit Hours	New (yes, no)
CJUS	203	Policing in a Free Society	3	No
CJUS	334	Criminal Investigation	3	No
CJUS	338	Constitutional Law: Civil Rights & Liberties	3	No
CJUS	412	Criminal Prosecution and Defense	3	No
CJUS	416	Drugs and Society	3	No
CJUS	436	Juvenile Justice	3	No
SOC	325	Domestic and Intimate Violence	3	No
SOC	354	Victimology	3	No
SOC	382	The Family	3	No
SOC	402	Social Deviance	3	No
SOC	440	Urban Sociology	3	NO

<b>Prefix</b>	<b>Number</b>	<b>Course Title</b>	<b>Credit Hours</b>	<b>New (yes, no)</b>
SOC	455	Juvenile Delinquency	3	No
SOC	456	Community Corrections	3	No
SOC	494	Internship	1-3	No

## 6. Student Outcomes and Demonstration of Individual Achievement

### A. What specific knowledge and competencies, including technology competencies, will all students demonstrate before graduation?

Students will be able to:

- Identify structural patterns of social inequality and their effects on groups and individuals and explain the intersections of race, social class, gender, and other social factors as they relate to the development of criminal behavior, the criminal justice system, and values of social justice.
- Explain how criminal justice structures change as a result of social forces including: the actions of social groups through social movements and collective action; the impact of macro-level changes such as industrialization, secularization, and globalization; and struggles over social institutions that are linked to social and economic development and mobility.
- Demonstrate how to apply sociological and criminology theories and concepts to the social world around them by: using the sociological imagination to analyze criminal acts in context and to generate and evaluate solutions; and by applying other criminology theories and concepts to understand how crime evolves and is controlled, both locally and globally.
- Describe the role of theory in building criminological knowledge and evaluate the limitations of different theoretical frameworks and critically evaluate claims about criminology and criminal justice systems by identifying and appraising assumptions underlying theory construction and social policy.
- Demonstrate the ability to conduct and critique empirical research in criminology through the articulation of the effective use of evidence, the generation of research questions or hypotheses from criminological theories and concepts, and the recognition of the limits of the scientific method in understanding social behavior related to crime.
- Demonstrate informational, technological, and quantitative literacy and be able to express criminological and criminal justice-related ideas in a clear and coherent manner, in both written and oral communication, to the general public.

<b>Individual Student Outcome</b>	<b>Program Courses that Address the Outcomes</b>		
	<b>Prefix &amp; Number</b>	<b>Prefix &amp; Number</b>	<b>Prefix &amp; Number</b>
Identify structural patterns of social inequality and their effects on groups and individuals and explain the intersections of race, social class, gender, and other social factors as they relate to the development of criminal behavior, the criminal justice system, and values of social justice.	SOC 100	SOC 350 or SOC 283	
Explain how criminal justice structures change as a result of social forces including: the actions of social groups through social movements and collective action; the impact of macro-level changes such as industrialization, secularization, and globalization; and struggles over social institutions that are linked to social and economic development and mobility.	SOC 100	CJUS 201	SOC 350 or SOC 283

Individual Student Outcome	Program Courses that Address the Outcomes		
	Prefix & Number	Prefix & Number	Prefix & Number
Demonstrate how to apply sociological and criminology theories and concepts to the social world around them by: using the sociological imagination to analyze criminal acts in context and to generate and evaluate solutions; and by applying other criminology theories and concepts to understand how crime evolves and is controlled, both locally and globally.	SOC 351	SOC 460	
Describe the role of theory in building criminological knowledge and evaluate the limitations of different theoretical frameworks and critically evaluate claims about criminology and criminal justice systems by identifying and appraising assumptions underlying theory construction and social policy.	SOC 351	SOC 400	CJUS 431
Demonstrate the ability to conduct and critique empirical research in criminology through the articulation of the effective use of evidence, the generation of research questions or hypotheses from criminological theories and concepts, and the recognition of the limits of the scientific method in understanding social behavior related to crime.	SOC 307	SOC 308	SOC 460
Demonstrate informational, technological, and quantitative literacy and be able to express criminological and criminal justice-related ideas in a clear and coherent manner, in both written and oral communication, to the general public.	CJUS 201	SOC 351	SOC 460

**B. Are national instruments (i.e., examinations) available to measure individual student achievement in this field? If so, list them.**

No national instruments are available to measure individual student achievement.

**C. How will individual students demonstrate mastery? Describe the specific examinations and/or processes used, including any external measures (including national exams, externally evaluated portfolios, or student activities, etc.). What are the consequences for students who do not demonstrate mastery?**

Students will demonstrate mastery primarily through the development of their capstone project where they will use their research skills, knowledge of the field, and theoretical understanding to produce research of significance to the field. They must pass key courses in methods, theory, diversity, and policy before taking the capstone course. Evaluation of the capstone project will provide data for program assessment of how well students achieve the indicated learning outcomes. Students must earn a C or better in courses in the major and maintain at least a 2.20 cumulative GPA.

**7. What instructional approaches and technologies will instructors use to teach courses in the program? This refers to the instructional technologies and approaches used to teach courses and NOT the technology applications and approaches expected of students.**

The following approaches and technologies will be used:

- Lecture and discussion
- Seminar
- Active learning/flipped classroom
- Desire2Learn classroom management software
- Online and hybrid course delivery

**8. Did the University engage any developmental consultants to assist with the development of the curriculum? Did the University consult any professional or accrediting**

**associations during the development of the curriculum? What were the contributions of the consultants and associations to the development of curriculum?**

No consultants were utilized.

**9. Are students enrolling in the program expected to be new to the university or redirected from other existing programs at the university? Complete the table below and explain the methodology used in developing the estimates.**

The Department anticipates a number of students new to the University who are interested in the criminal justice system and related careers. Currently those students choose the Criminal Justice minor and a related major. There may also be a shift in current Sociology majors to the proposed Criminology major. SDSU will also work with regional programs to develop articulation agreements that will establish a pathway for students to pursue the bachelor’s degree.

Using data from the number of students who graduate with the minor in Criminal Justice, SDSU anticipates graduating 50 majors in five years, 60 in six years, 65 in seven years, and 65 each year after. The proposed program fills a demonstrated need and area of student interest at SDSU. Enrollment in the Criminal Justice Minor has risen from 58 students in fall 2015 to 156 students in spring 2020. This increase in enrollment indicates a high degree of student interest in the field. The creation of a Criminology major will allow interested students to pursue a baccalaureate program in a related field without leaving SDSU.

	Fiscal Years*			
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
<i>Estimates</i>	FY22	FY23	FY24	FY25
Students new to the university	15	25	35	35
Students from other university programs	15	20	10	10
Continuing students	0	10	25	40
=Total students in the program (fall)	30	55	70	85
Program credit hours (major courses) **	300	550	700	850
Graduates	0	5	15	20

\*Do not include current fiscal year.

\*\*This is the total number of credit hours generated by students in the program in the required or elective program courses. Use the same numbers in Appendix B – Budget.

**10. Is program accreditation available? If so, identify the accrediting organization and explain whether accreditation is required or optional, the resources required, and the University’s plans concerning the accreditation of this program.**

No

**11. Does the University request any exceptions to any Board policy for this program? Explain any requests for exceptions to Board Policy. If not requesting any exceptions, enter “None.”**

None

## 12. Delivery Location

*Note: The accreditation requirements of the Higher Learning Commission (HLC) require Board approval for a university to offer programs off-campus and through distance delivery.*

- A. Complete the following charts to indicate if the university seeks authorization to deliver the entire program on campus, at any off campus location (e.g., UC Sioux Falls, Capital University Center, Black Hills State University-Rapid City, etc.) or deliver the entire program through distance technology (e.g., as an online program)?**

	Yes/No	Intended Start Date
<b>On campus</b>	Yes	2021-2022 Academic Year

	Yes/No	If Yes, list location(s)	Intended Start Date
<b>Off campus</b>	No		

	Yes/No	If Yes, identify delivery methods <i>Delivery methods are defined in <a href="#">AAC Guideline 5.5</a>.</i>	Intended Start Date
<b>Distance Delivery (online/other distance delivery methods)</b>	No		
<b>Does another BOR institution already have authorization to offer the program online?</b>	No	<b>If yes, identify institutions:</b>	

- B. Complete the following chart to indicate if the university seeks authorization to deliver more than 50% but less than 100% of the program through distance learning (e.g., as an online program)? This question responds to HLC definitions for distance delivery.**

	Yes/No	If Yes, identify delivery methods	Intended Start Date
<b>Distance Delivery (online/other distance delivery methods)</b>	No		

- 13. Cost, Budget, and Resources: Explain the amount and source(s) of any one-time and continuing investments in personnel, professional development, release time, time redirected from other assignments, instructional technology & software, other operations and maintenance, facilities, etc., needed to implement the proposed major. Address off-campus or distance delivery separately. Complete Appendix A – Budget and briefly summarize to support Board staff analysis.**

All courses in the proposed program are currently being taught at SDSU, with the exception of SOC 460 Advanced Criminology. The University therefore expects the cost of the new program to be minimal. If enrollment in existing sections exceeds current capacity, revenue from the program should be sufficient to support an additional tenure track faculty member. Appendix A illustrates this possibility with a new hire occurring in year two.

- 14. Is the university requesting or intending to request permission for a new fee or to attach an existing fee to the program (place an "X" in the appropriate box)? If yes, explain.**

Yes     No

**15. New Course Approval: New courses required to implement the new undergraduate degree program may receive approval in conjunction with program approval or receive approval separately. Please check the appropriate statement:**

YES, the university is seeking approval of new courses related to the proposed program in conjunction with program approval. All New Course Request forms are included as Appendix B and match those described in section 5D.

NO, the university is not seeking approval of all new courses related to the proposed program in conjunction with program approval; the institution will submit new course approval requests separately or at a later date in accordance with Academic Affairs Guidelines.

## Appendix A – Budget

### South Dakota State University, B.A. and B.S. in Criminology

#### 1. Assumptions

		1st FY22	2nd FY23	3rd FY24	4th FY25
<i>Headcount &amp; hours from proposal</i>					
Fall headcount (see table in proposal)		30	55	70	85
Program FY cr hrs, On-Campus		300	550	700	850
Program FY cr hrs, Off-Campus		0	0	0	0
Faculty, Regular FTE	See p. 3	0.00	1.00	1.00	1.00
Faculty Salary & Benefits, average	See p. 3	\$96,123	\$96,123	\$96,123	\$96,123
Faculty, Adjunct - number of courses	See p. 3	0	0	0	0
Faculty, Adjunct - per course	See p. 3	\$3,969	\$3,969	\$3,969	\$3,969
Other FTE (see next page)	See p. 3	0.00	0.00	0.00	0.00
Other Salary & Benefits, average	See p. 3	\$8,470	\$8,470	\$8,470	\$8,470

#### 2. Budget

<i>Salary &amp; Benefits</i>					
Faculty, Regular		\$0	\$96,123	\$96,123	\$96,123
Faculty, Adjunct (rate x number of courses)		\$0	\$0	\$0	\$0
Other FTE		\$0	\$0	\$0	\$0
	S&B Subtotal	\$0	\$96,123	\$96,123	\$96,123
<i>Operating Expenses</i>					
Travel		\$0	\$750	\$750	\$750
Contractual Services		\$0	\$0	\$0	\$0
Supplies & materials		\$0	\$500	\$500	\$500
Capital equipment		\$0	\$1,000	\$0	\$0
	OE Subtotal	\$0	\$2,250	\$1,250	\$1,250
	<b>Total</b>	<b>\$0</b>	<b>\$98,373</b>	<b>\$97,373</b>	<b>\$97,373</b>

#### 3. Program Resources

Off-campus support tuition/hr, HEFF net	UG	\$300.94	\$300.94	\$300.94	\$300.94
Off-campus tuition revenue	hrs x amt	\$0	\$0	\$0	\$0
On-campus support tuition/hr, HEFF net	UG	\$219.79	\$219.79	\$219.79	\$219.79
On-campus tuition revenue	hrs x amt	\$65,937	\$120,884	\$153,853	\$186,821
Program fee, per cr hr (if any)	\$0.00	\$0	\$0	\$0	\$0
Delivery fee, per cr hr (if any)	\$0.00	\$0	\$0	\$0	\$0
University redirections		\$0	\$0	\$0	\$0
Community/Employers		\$0	\$0	\$0	\$0
Grants/Donations/Other		\$0	\$0	\$0	\$0

<b>Total Resources</b>	<b>\$65,937</b>	<b>\$120,884</b>	<b>\$153,853</b>	<b>\$186,821</b>
<b>Resources Over (Under) Budget</b>	<b>\$65,937</b>	<b>\$22,511</b>	<b>\$56,480</b>	<b>\$89,448</b>

Provide a summary of the program costs and resources in the new program proposal.

Estimated Salary & Benefits per FTE	Faculty	Other
Estimated salary (average) - explain below	\$76,633	\$0
University's variable benefits rate (see below)	0.1438	0.1438
Variable benefits	\$11,020	\$0
Health insurance/FTE, FY18	\$8,470	\$8,470
<i>Average S&amp;B</i>	\$96,123	\$8,470

Explain faculty used to develop the average salary & fiscal year salaries used. Enter amount above.

The estimated faculty salary is 100% of the Oklahoma Salary Survey for assistant professors in Criminology (CIP 450401). Every class but one in the new program is currently offered at SDSU. The unit anticipates hiring one additional tenure track faculty member in the future to provide additional capacity.

Explain adjunct faculty costs used in table:

Explain other [for example, CSA or exempt] salary & benefits. Enter amount above.

N/A.

Summarize the operating expenses shown in the table:

A typical faculty member is allotted \$750 per year for travel expenses and \$500 per year for miscellaneous supplies/equipment. In addition, each faculty member receives a one-time allocation of \$1000 for a new computer and monitor.

Summarize resources available to support the new program (redirection, donations, grants, etc).

The University projects that this program will generate positive net revenue immediately.

State-support: Change cell on page 1 to use the UG or GR net amount.

<b>Off-Campus Tuition, HEFF &amp; Net</b>	<b>FY19 Rate</b>	<b>HEFF</b>	<b>Net</b>	
Undergraduate	\$340.05	\$39.11	<b>\$300.94</b>	<i>Change cell on page 1 to point to your net</i>
Graduate	\$450.90	\$51.85	<b>\$399.05</b>	
Externally Supported	\$40.00			

*State-support: Change cell on page 1 to use the UG or GR net amount for your university.*

<b>On-Campus Tuition, HEFF &amp; Net</b>	<b>FY19</b>			
	<b>Rate</b>	<b>HEFF</b>	<b>Net</b>	
UG Resident - DSU, NSU	\$243.30	\$27.98	<b>\$215.32</b>	<i>Change cell on page 1</i>
UG Resident - SDSU, USD	\$248.35	\$28.56	<b>\$219.79</b>	
UG Resident - BHSU	\$254.20	\$29.23	<b>\$224.97</b>	<i>to point to your net</i>
UG Resident - SDSMT	\$249.70	\$28.72	<b>\$220.98</b>	
GR Resident - DSU, NSU	\$319.40	\$36.73	<b>\$282.67</b>	<i>Change cell on page 1</i>
GR Resident - SDSU, USD	\$326.05	\$37.50	<b>\$288.55</b>	
GR Resident - BHSU	\$328.20	\$37.74	<b>\$290.46</b>	<i>to point to your net</i>
GR Resident - SDSMT	\$324.85	\$37.36	<b>\$287.49</b>	
UG Nonresident - DSU, NSU	\$342.40	\$39.38	<b>\$303.02</b>	<i>Change cell on page 1</i>
UG Nonresident - BHSU	\$355.70	\$40.91	<b>\$314.79</b>	<i>to point to your net</i>
UG Nonresident - SDSU, USD	\$360.50	\$41.46	<b>\$319.04</b>	
UG Nonresident - SDSMT	\$391.10	\$44.98	<b>\$346.12</b>	
GR Nonresident - DSU, NSU	\$596.30	\$68.57	<b>\$527.73</b>	<i>Change cell on page 1</i>
GR Nonresident - BHSU	\$612.40	\$70.43	<b>\$541.97</b>	<i>to point to your net</i>
GR Nonresident - SDSU, USD	\$626.85	\$72.09	<b>\$554.76</b>	
GR Nonresident - SDSMT	\$652.00	\$74.98	<b>\$577.02</b>	
UG Sioux Falls Associate Degree	\$275.40	\$31.67	<b>\$243.73</b>	<i>Change cell on page 1 to point to your net</i>

**Variable Benefits Rates**

University	FY19	
BHSU	14.64%	<i>Change the benefits rate cell in the table on page 2 to point to the rate for your university.</i>
DSU	14.36%	
NSU	14.31%	
SDSM&T	14.20%	
SDSU	14.38%	
USD	14.34%	

**Appendix B – Course Request**



**SOUTH DAKOTA BOARD OF REGENTS  
 ACADEMIC AFFAIRS FORMS**

**Authority to Offer an Existing Course**

<b>SDSU</b>	<b>College of Arts, Humanities and Social Sciences / Sociology &amp; Rural Studies</b>
<b>Institution</b>	<b>Division/Department</b>
 Dennis D. Hedge	 10/29/2020
<b>Institutional Approval Signature</b>	<b>Date</b>

**1. Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?**

- Common Course        
 Unique Course

**2. Provide the complete description as it appears in the system database including pre-requisites and co-requisites.**

Prefix & No.	Course Title	Credits
SOC 460	Advanced Criminology	3

<b>Course Description</b>
An extensive examination of major criminological issues including sociological definitions of crime, and developing theories of crime causation.

**Pre-requisites or Co-requisites**

Prefix & No.	Course Title	Pre-req	Co-req
SOC 351	Criminology	X	

**3. Universities currently offering this course, or any equated courses:**

- BHSU    DSU    NSU    SDSMT    SDSU    USD

**4. Does Offering the Course Create FTE Implications? No**

**5. Does Offering the Course Create Schedule Management Implications? No**

Explain: This course will be offered as part of SDSU's proposed BA/BS in Criminology. The University has a staffing plan in place to offer the associated curriculum with no additional state resources.

**6. Existing program(s) in which course will be offered: Criminology (B.A., B.S.)**

**7. CIP Code for the course: 45.0401**

**8. Proposed instructional method by this university: S – Seminar**

**9. Proposed delivery method by this university: 001 - Face to Face Term Based Instruction; 015 - Internet Asynchronous–Term Based Instruction; 018 - Internet Synchronous**

**10. University Dept. Code: SSRS**

**Banner Department Code: SSRS**

**11. Authority to offer effective beginning in what term? Fall 2021**

**12. Section Restriction: None**

**USD Approval:**

From: Dudley, John E  
Sent: Monday, September 28, 2020 2:57 PM  
To: Zimmerman, Jason  
Cc: Earnest, David C; Emery, Mary; Hoffelt, Janell; Freeburg, Beth M  
Subject: RE: Authority to Offer an Existing Course -- CJUS 460 Advanced Criminology

Dear Jason,

Last spring, SDSU justified its newly proposed Criminology program by stating that “Criminology and Criminal Justice are distinct disciplines. Criminology is a subfield of Sociology focusing on the social causes and consequences of crime,” whereas “Criminal Justice is an applied field that studies police procedures, forensic analysis, courts, correctional institutions, and other components of the justice system.” SDSU was permitted to move forward in a Sociology-based program by characterizing the study of criminology as distinct from Criminal Justice as a discipline.

Applying that logic, SDSU’s required Criminology course is SOC 351, not CJUS 351, according to your current catalog. Given SB 55, using the CJUS prefix would blur the line between two programs that are supposed to be distinct and would duplicate what we already offer. CJUS 460 would potentially compete with our existing online criminal justice programs. Would it be more appropriate to teach Advanced Criminology as a Sociology course, SOC 460, to your students?

Best,  
John

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John Dudley  
Associate Dean, College of Arts & Sciences  
Professor of English  
University of South Dakota