

South Dakota State University Research, Scholarship, and Creative Activity Reacceleration Planning Template

PI or Staff Lead: _____

Building/room(s)/location: _____

Department or unit: _____

SDSU's on-site research, scholarship and creative activity (RSCA) is reaccelerating to expand beyond minimum essential functions. We will follow the *Guiding Principles for Unit/Department Return to Campus During the COVID-19 Pandemic* (<https://www.sdstate.edu/jacksrback>) along with the rest of the university. This template is designed to help you implement the *Guidelines* among your RSCA team.

- Please complete this template and submit to your department head before June 1, 2020 or before reaccelerating your on-site RSCA activities.
- Be prepared to reduce on-site activities, possibly back to pre-June 1 levels (ie, minimum essential activities), if we are directed to.
- If you need to prioritize on-site activities in order to respect *Guidelines*, consider the priorities recommended in the "reacceleration phase" of the SDSU RSCA Reacceleration Framework.
- The level of on-site and remote work we transition to beginning June 1, 2020 will continue to apply until we are directed to decrease on-site work or to relax distancing measures.
- Please be intentional about public health hygiene and protecting one another.

1. Will any of your RSCA functions be performed off-site?

2. Are there team members to take into consideration as you plan on-site activities because they or household family members are at high-risk of COVID-19 complications? How will these persons be protected?

3. What one or more practices will be used to enable sufficient space or protection between people during RSCA activities, in addition to each individuals' self-screening and good hygiene practice?

- a. Low room density (at least 150 square feet per person) _____
- b. Low work space density (6 feet of separation) _____
- c. Plexi-glass shields _____
- d. Alternate work schedules including night and weekend utilization _____
- e. Cleaning, disinfection, minimizing frequently shared items _____
- f. Encouraged self-provided face coverings _____

4. Do any of your RSCA activities require sufficiently prolonged contact or other risk protections requiring personal protective equipment (PPE)? How will PPE be sourced?
