• **Call to Order:** Steve Hietpas called the meeting to order at 1:30 pm

• **Recording Secretary:** Reinaldo Tonkoski – SDSU

• **Roll Call:**

  **Members:**
  - Steven Hietpas  CPSS Coordinator – SDSU
  - Reinaldo Tonkoski  SDSU
  - Jim Edwards  East River Electric Power Cooperative
  - Brian Bigge  Xcel Energy
  - Mike Sydow  Northwestern Energy
  - Mark Hoogwerf  Northwestern Energy
  - Rick Johnson  Otter Tail Power Company
  - Frank Kornbaum  Minnesota Power
  - Randy Diede  Western Area Power Administration
  - Austin Hoekman  Missouri River Energy Services

  **Associate Members:**
  - Bob Thompson  West Plains Engineering

  **Members Not Represented:**
  - Basin Electric Power Cooperative
  - Black Hills Power
  - Heartland Consumer Power District
  - MidAmerican Energy Company

• **Approve Agenda:**

Frank Kornbaum moved and Rick Johnson seconded to accept the agenda, changing the order to start with the committee reports regarding the Student Project Proposal and the October 23, 2012 South Dakota Regional Power Conference Review. Motion carried.

• **Approve Minutes of Oct. 17th, 2011 Fall Meeting:**

Mike Sydow moved and Jim Edwards seconded to accept the minutes. Motion carried.

• **Coordinator’s Report:** Report for the Spring Meeting was included in the packet. Some of the highlights of the report were:

  • **Power Faculty Update**
    - See report for primary details.

  • **Current Undergraduate Power Curriculum**
    - See report for primary details.

  • **Future Undergraduate Power-Related Tracks and Curriculum**
    a. Power Utility Track
      - Power Systems Analysis I and Lab (4 cr)
Center for Power Systems Studies
Spring Meeting
MINUTES (unofficial)
Little Falls, MN --April 26, 2012

• Power Systems Analysis II and Lab (4 cr)
• Power Distribution Systems and Lab (3 or 4 cr)
• Power Technology Tour (1 cr)
• Internship (1 to 3 cr)

b. Power Electronics Track
• Electromechanical Systems and Lab (4 cr)
• Power Electronics and Lab (4 cr)
• Photovoltaic Applications and Lab (4 cr)
• Power Technology Tour (1 cr)
• Internship (1 to 3 cr)

• Power-Faculty Course Update
  o See report for details.

• Other Activities During Spring Semester
  o See report for details.

• Scholarship Activity – Power Company Sponsored Scholarships – 2012-2013
  o See report for details.

• Status of Power Students
  o All the 5 power students graduating this spring or last fall are already employed.
  o See report for details.

• Summer Power and/or CPSS Activity
  o See report for details.

• Committee Reports:
  o 2012-2013 Proposed Budget Report

    Dakota Supply Group has not agreed to pay the membership fees. It was decided that this is a requirement to be kept in the associate members list and Dakota Supply Group will be informed that they will be removed from the associate members list.

    The membership dues have been increased from U$ 2800.00 to U$ 3100.00 for the 2012-13 year for members. The associate membership dues were raised by U$ 50.00 (see report for details).

    Frank Kornbaum moved and Rick Johnson seconded to accept the Budget Proposal as submitted. Motion carried.

  o October 23, 2012 South Dakota Regional Power Conference Review

    Report for the 2012 South Dakota Regional Power Conference organization was provided by Rick Johnson, including 10 possible topics (see report for details).

    Rick Johnson moved and Frank Kornbaum seconded to accept the 2012 South Dakota Regional Power Conference Review as submitted. Motion carried.
Wayne Knabach Excellence in Power Award Selection

Brian Bigge presented the two candidates nominated for the Wayne Knabach Excellence in Power Award: Jeff Nelson and Wanda Reder.

Based on the nationally recognition of Mrs. Reder as a leader in the power industry and also for her continuous support to South Dakota State University, she has been selected as the recipient of the 2012 Wayne Knabach Excellence in Power Award.

Steven Hietpas will communicate Wanda Reder.

Mr. Nelson candidacy will be carried out for consideration in the 2013 Wayne Knabach Excellence in Power Award.

Brian Bigge moved and Frank Kornbaum seconded to accept the 2012 award recipient. Motion carried.

Student Project Proposal

A CPSS special project proposal was suggested by Rick Johnson, entitled “Communication Assisted Tripping”.

Rick Johnson moved and Frank Kornbaum seconded to accept the project proposal. Motion carried.

- **Fall Meeting Date is October 22nd, 2012**

- **Motion carried by Jim Edwards to thank Frank Kornbaum and Minnesota Power for organizing the meeting.**

- **Adjourn:** The meeting adjourned at approximately 3 pm with a motion by Mike Sydow and seconded by Frank Kornbaum. Motion carried.

Respectfully submitted,

Reinaldo Tonkoski – SDSU
Recording Secretary
April 26th, 2012
Typed and Submitted May 4th, 2012