1. **Call to Order:** Steve Hietpas called the meeting to order at approximately 2:20 p.m.

2. **Recording Secretary** Chris Avery volunteered

3. **Roll Call:**
   - Vance Crocker, Black Hills Power District
   - Ralph Hagge, Cannon Technologies, Inc.
   - Larry DeKramer, East River Electric
   - Chris Avery, Missouri River Energy Services
   - Jay Dring, Nebraska Public Power District
   - Clark Christiansen, Northwestern Energy (retired)
   - Bob Crawford, Northwestern Energy (retired)
   - Craig Fergen, Northwestern Energy
   - Cameron Welbig, Northwestern Energy
   - Mike Bowers, Rushmore Electric Power Coop
   - Trevor McDonald, US Army Corps of Engineers
   - Greg Vaselaar, Western Area Power Administration
   - Wayne Knabach, SDSU – Retired
   - Brian Bigge, SDSU – Student

   **Members Not Represented:**
   - Basin Electric Power Cooperative
   - Heartland Consumer Power District
   - Mid/American Energy Company
   - Otter Tail Power Company
   - Xcel Energy Inc. SD

4. **Approve Agenda:**
   Greg Vaselaar moved and Ralph Hagge seconded to accept the agenda as submitted. Motion carried.

5. **Approve Minutes of April 21st, 2005 semiannual meeting:**
   With changes: Change “was” to “were” and “Graduating power students” to Graduating students
   Gregg Vaselaar moved and Larry DeKramer seconded to accept minutes. Motion carried.

6. **Coordinator:**
   - **Annual Report:** See report included in packet. Some of the highlights were:
     * **Summer of 2005: Faculty and Student Summer Projects/Research Update**
       Hietpas: See Coordinator’s Report
       Ropp: See Coordinator’s Report
     * **Fall 2005 – Power-Faculty Course Update was given:** See Coordinator’s Report
     * **Fall 2005: Scholarship Activity and Update:** See Coordinator’s Report
       Change date from ‘04’ to ‘05’
     * **Status of Power Students**
       The number of power students graduated was 2 of a total of 15 from spring 05
     * **Review of CPSS Impact:** See Coordinator’s Report
* Positions in Power Industry –

Black Hills Power (SD)
Interstates Company (SD)
NorthWestern (SD)
Minnesota Power (MN)
Heartland Consumers (SD)
Electrical Consultants (MT)
Cannon Technologies (SD, MN)
Power Engineers (MT)

• Research and Creative Activity by Hietpas and Ropp See Coordinator’s Report

• CPSS Student Project Update
   Students are on schedule.

• Membership List Update:
   Steve Hietpas passed around the current membership list and asked those present to update the list.

• Who’s Who in Power Engineering:
   Steve Hietpas is working with secretaries to place in database format.

7. Selection of New Conference Committee Member:

   2 year commitment – now conferences are bi-annual
   Ralph Hagge – Cannon Technologies remains for two years
   John Knofczynski (Heartland Consumers) remains for one more year

   Leave current member
   Motion by Steve Hietpas-Second by Ralph Hagge

   Vote new members fall ’06
   Will need to have approval from John Knofczynski

   Motion approved

8. Special Project Committee:

   Mike Sydow – remains for one more year
   Corey Kasuske (Sioux Valley Energy) is replaced by Jay Dring

9. Budget Committee:

   Vance Crocker (Black Hills)– remains for one more year
   Lloyd Linke (WAPA) is replaced by Jim Edwards (EREPC)

   Bob Crawford suggested review of by-laws to determine if Associate Members should be able to serve on committee. This will be reviewed at semiannual meeting in April of 2006.
10. **New Business:**

- 2004-2005 Financial Report:  
  Motion to approve: Vance Crocker  
  Second: Larry DeKramer  
  Motion carried

- Planning for 2006 Bi-annual Regional Power Conference:
  
  *See Conference Committee report.*

- Place/Date for spring 2006 Semiannual Meeting – April 20th, East River Electric Power Cooperative  
  
  Vance Crocker – Wind generation modeling – would like to see work in this area – possibly for a Senior Design project.

11. **Adjourn:**

   The meeting adjourned at approximately 4:00 pm with a motion by Greg Vaselaar and seconded by Vance Crocker. Motion carried.

Respectfully submitted,

*Chris Avery, Missouri River Energy Services  
Recording Secretary  
October 18, 2005*