Section 1. Course Title and Description

If the course contains a lecture and laboratory component, identify both the lecture and laboratory numbers (xxx and xxxL) and credit hours associated with each. Provide the complete description as it will appear in the system common or unique database, including pre-requisites, co-requisites, and registration restrictions.

<table>
<thead>
<tr>
<th>Prefix &amp; No.</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HDFS 501</td>
<td>Foundations and Principles of Family and Community Services</td>
<td>3</td>
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</tbody>
</table>

Course Description:
An introduction to the field of family studies and related professions that involve working with families and communities.

Section 2. Review of Course

Will this be a common or unique course? (select the appropriate option below)

X This course will be a unique course. (Go to Section 3.)

Section 3. Other Course Information

1. Are there instructional staffing impacts?

X No, schedule management. Explain: This is course is part of a GP IDEA program and the delivery of courses will be shared among six different institutions. Local assignment will be made at the discretion of the Department Head according to available workload.

2. Existing program in which course will be offered: Human Sciences

3. Proposed instructional method: R: Lecture

4. Proposed primary delivery: 025 DDN

5. Term in which change will be effective: Fall 2012
6. Can this course be repeated for additional credit? ___X____ No

8. Will section enrollments be capped?
   ______ X ______ Yes, maximum per section 35 ______ No

9. Will this course be equated (i.e. considered the same course for degree completion) with any other unique or common course in the course database? ______ Yes ______ X No

10. Is this prefix already approved for your university? ______ X Yes ______ No

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Section 4. To be completed by Academic Affairs

1. University department code: HDFS

2. Proposed CIP code: 19.0707
   ______ X______ No
NEW COURSE REQUEST
Supporting Justification for On-Campus Review

Dr. Jay Trenhaile  Jay Trenhaile  02/21/2012
Request Originator  Signature  Date

Dr. Jay Trenhaile  Jay Trenhaile  02/12/2012
Department Chair  Signature  Date

Dr. Jane Hegland  Jane Hegland  02/12/2012
School/College Dean  Signature  Date

1. Provide specific reasons for the proposal of this course and explain how the changes enhance the curriculum. This course will fulfill the requirements in the Family and Community Service program.

2. Note whether this course is:  X  Required  _______ Elective

3. In addition to the major/program in which this course is offered, what other majors/programs will be affected by this course? Graduate students in the CHRD or HDFS program may definitely have interest in the offerings.

4. If this will be a dual listed course, indicate how the distinction between the two levels will be made. This course will not be dual listed.

5. Desired section size  35

6. Provide qualifications of faculty who will teach this course. List name(s), rank(s), and degree(s). Dr. Kelly Welch, Ph.D., Assistant Professor, School of Family Studies and Human Services, Kansas State University

7. Note whether adequate facilities are available and list any special equipment that will be needed for the course. Adequate facilities are available.

8. Note whether adequate library and media support are available for the course. Yes, adequate library and media support is available.

9. Will the new course duplicate courses currently being offered on this campus?  _______ Yes  X  No

10. If this course may be offered for variable credit, explain how the amount of credit at each offering is to be determined. This course is not being offered for variable credit.