This form is to be used to request a substantive change in a common course. Representatives from all institutions offering the common course must participate in developing the proposed revisions to a common course. Signatures from all institutions offering the common course must be included on the final form submitted to AAC.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Division/Department</th>
<th>Institutional Approval Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>SDSU</td>
<td>Agriculture and Biological Sciences / Economics</td>
<td>Laurie Stenberg Nichols</td>
<td>4/22/15</td>
</tr>
<tr>
<td>DSU</td>
<td>Academic Affairs</td>
<td>Judy Dittman</td>
<td>1/8/15</td>
</tr>
<tr>
<td>NSU</td>
<td>School of Business</td>
<td>Willard Broucek</td>
<td>1/20/15</td>
</tr>
<tr>
<td>USD</td>
<td>Beacom School of Business</td>
<td>Venky Venkatachalam</td>
<td>1/7/15</td>
</tr>
</tbody>
</table>

Indicate (X) the universities that offer the common course.

<table>
<thead>
<tr>
<th></th>
<th>BHSU</th>
<th>DSU</th>
<th>NSU</th>
<th>SDSMT</th>
<th>SDSU</th>
<th>USD</th>
</tr>
</thead>
</table>

**Section 1. Course Title and Description**

<table>
<thead>
<tr>
<th>Prefix &amp; No.</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BADM 460</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Course Description as it currently appears in the system common course database:

This course provides a survey of managerial practices with respect to the management of the human resource function and an introduction to the topic of human resource management as an occupational choice. Major areas of inquiry include recruitment and selection, training and development, compensation and benefits administration and work force integration and maintenance.

**Section 2. Modification(s) Requested**

<table>
<thead>
<tr>
<th></th>
<th>X Registration Restriction</th>
<th>Current</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>None</td>
<td>to Junior Standing or higher (SDSU only)</td>
</tr>
</tbody>
</table>
Justification for all changes noted above:
BADM/MGMT 460 is an upper-division course. While it lacks any formal prerequisites, this course incorporates a large amount of writing, group work, and class participation, requiring a level of academic maturity on the part of the student. We therefore wish to restrict enrollment to juniors and seniors.

The department currently has a similar restriction in place for BADM 360 Organization and Management, for the same reason.

Section 3. Other Course Information
1. Will this course be equated (considered the same course for degree completion) with any other unique or common course in the course database? Yes No
If yes, indicate the course(s) to which it will be equated. MGMT 460 Human Resource Management

Section 4. To Be Completed by Academic Affairs

<table>
<thead>
<tr>
<th>Current</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in University Dept Code</td>
<td>DBUS, NMGMK, SECON, UBUS</td>
</tr>
<tr>
<td>Change in CIP Code</td>
<td>52.1001</td>
</tr>
</tbody>
</table>

DSU Approval:
From: Dittman, Judy
Sent: Thursday, January 08, 2015 12:42 PM
DSU is also fine with SDSU offering the course.
Thank you.
Judy

NSU Approval:
From: Broucek, Willard
Sent: Tuesday, January 20, 2015 8:27 AM
NSU has no objections.

USD Approval
From: Venkatachalam, Venky R
Sent: Wednesday, January 07, 2015 10:12 PM

Professor Zimmerman:
I have discussed your request with my faculty. We approve both your requested curricular changes.

Best wishes,
Venky

___
Venky Venkatachalam, Ph.D.
Dean and Professor
Beacom School of Business
The University of South Dakota
414 E. Clark Street, Vermillion, SD 57069
SDSU Request:
From: Zimmerman, Jason
Sent: Friday, January 02, 2015 9:29 AM
To: Venkatachalam, Venky R; Broucek, Willard; Dittman, Judy; Romkema, Priscilla; Sinden, Richard R.

Provost Sinden, Vice President Dittman, Dean Romkema, Dean Broucek, and Dean Venkatachalam:

Greetings from Brookings. We are requesting two curricular changes that require the approval of our sister institutions. The first is a request to offer BADM 101 Survey of Business, which is a common course currently offered by all BOR institutions except ours. The second is a request to impose a “Junior Standing or Higher” registration restriction on BADM 460 Human Resource Management for SDSU only. This request will not affect prerequisites, if any, at BHSU, DSU, NSU, or USD.

Please indicate your approval on the attached curricular forms and return them to me at your earliest convenience.

Thanks, and have a great 2015.

Jason Zimmerman
Professor and Assistant Department Head
Department of Economics
Scobey Hall 142
South Dakota State University
Brookings, SD 57007