

SAD 130, Box 2201  
Brookings, SD 57007  
(605) 688-4181  
Return to Student Services Coordinator

All requirements for a Master's or Doctoral degree must be completed within the required time-limit (Master's degree – 6 years; Doctoral degree – 8 years). Extensions will be approved only if extenuating circumstances have delayed progress toward the degree, and only if the student and advisor have agreed to a schedule for completing all degree requirements in a timely manner.

**Name:** \_\_\_\_\_  
Last First Middle Initial Maiden Name

**Student ID:** \_\_\_\_\_ **Advisor:** \_\_\_\_\_

**Degree:** \_\_\_MS \_\_\_MED \_\_\_MA \_\_\_MMC \_\_\_MARCH \_\_\_PHD \_\_\_DNP \_\_\_MPH

**Program:** \_\_\_\_\_ **Specialization:** \_\_\_\_\_

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Circumstances that have delayed degree completion:

On a separate sheet, indicate the current status of thesis/dissertation and provide a timeline in which degree requirements will be completed. This must be approved in conjunction with major advisor and department head.

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Major Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

International Advisor: \_\_\_\_\_ Date: \_\_\_\_\_  
(If applicable)

Graduate School Dean: \_\_\_\_\_ Date: \_\_\_\_\_