



Safety & Security Newsletter

March 2015



The safety and security of any community is an obligation shared by those who are formally tasked to do so and the community members they serve.

Office of Safety and Security Websites:

- [Office of Safety and Security](#)
- [University Police Department](#)
- [Emergency Management](#)
- [Environmental Health and Safety](#)

Office of Safety and Security
SAD 208, Box 2201
P(605) 688-5260

Don Challis
Assistant Vice President for
Safety and Security
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Welcome

South Dakota State University values a culture that promotes safety and security. SDSU is committed to increasing community safety through a collaborative and thoughtful approach to educating our students, staff and faculty about the nature, causes and various forms of violence on campus, as well as the prevention and restorative measures available.

In the February newsletter we introduced the new OSS website. This site contains a section titled [Violence Prevention Education](#) that provides information on the behavioral intervention process, team members and information relevant to identifying and reporting threatening and concerning behavior.

The behavioral intervention process can reduce the potential for violence and is what a caring community does for its members. The behavioral intervention process is not a punitive, rather it is restorative and undertaken in a highly confidential manner to identify members of the community who may pose a threat of violence to self or others. Once identified, existing university resources can be used to reduce the likelihood of harm.

If you would like more information on South Dakota State University's behavioral intervention process you can contact me to schedule individual or group training. This training will be provided by members of the Behavioral Intervention Team.

Don Challis, Assistant Vice President for Safety and Security
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UPD Contact Information

SSOR 104, Box 520
P(605) 688-5117
F(605) 688-4636
sdсу.upd@sdstate.edu

Chief Tim Heaton
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Deputy Chief Michael Kilber
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Sergeant William Taylor
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Corporal Jon Anderson
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Detective Cora Olson
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For Emergencies call 111 from a campus phone.

Emergency calls using 911 will be transferred from the Brookings Police Department to the UPD Communications Center.

Resources (Links)

[Annual Campus Safety Report](#)
[Brookings Police Department](#)
[Brookings County Sheriff's Office](#)

University Police Department

The University Police Department has come a long way since its inception as the South Dakota State College of Agriculture "Fire Watch". While there are few records from that era, we do know that uniformed personnel spent their nights walking the halls of the college to ensure a fast response to any fire or security related issues. Even 20 years ago when the department was known as University Safety & Security, the agency's primary focus was basic security functions with a secondary focus on law enforcement. Today, after considerable expansion, development and advanced training, we are a full service law enforcement agency comprised of professional police officers, criminal investigators and communications dispatchers. While a rapid response to emergencies and providing for enhanced physical security is still a part of our overall mission; our primary focus is and will continue to be providing the safest environment to live, learn and teach.

Our officers are experienced, well trained and equipped to meet the community's law enforcement and public safety needs. Here are few items from our combined department resume outlining the expertise of our full time police officers who serve you and the entire campus community:

- Current number of full time certified police officers: 12
- Average years of law enforcement experience per officer: 11.66
- Average hours of training post-police academy graduation: 433
- Number of officers with LE experience prior to working for UPD: 6
- Number of officers who hold college degrees: 8
- Number of officers with prior or current military service: 5
- Total years of military experience (current & former): 32
- Number of former military police officers: 2
- Number of former emergency medical technicians: 2

Back on the topic of enhanced physical security. If you see a white Courtesy Check sticker on the door to your office, laboratory, work space, storage room or even your vehicle, the University Police Department may have found that area unsecured or some other security concern present. Used by both our Police Officer and Student Patrol, the Courtesy Check notifications are provided to make you aware of our presence in the area as well as our activities in and around your building. Courtesy Checks are part of our building security program aimed at keeping your physical and intellectual property safe, to minimize opportunities for theft or unauthorized access, to investigate security concerns or potential violations and to ensure facility concerns (frozen pipes, water damage, etc.) are minimized. If you find a Courtesy Check sticker on your door and have any questions feel free to contact the department.

Chief of Police
Timothy.Heaton@sdstate.edu

Courtesy Check
SDSU Police Department
 Phone: 688-5117



DATE/TIME _____ OFFICER _____
 LOCATION _____ RM# _____

UNSECURED:

<input type="checkbox"/> Door	<input type="checkbox"/> Vehicle	<input type="checkbox"/> Lights on
<input type="checkbox"/> Window	<input type="checkbox"/> Property	<input type="checkbox"/> Other
<input type="checkbox"/> Building		

COMMENTS: _____



EM Contact Information

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Emergency Management

Specialist

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“Remember; when disaster strikes, the time to prepare has passed.” - Steven Cyrus

HH and Hamilton

Emergency Management

Campus Alert Test Conducted

At 4pm, Friday, January 23rd the Department of Emergency Management conducted a test of the Campus Alert System. If you are staff, faculty, and/or student at SDSU and did not receive a message please contact me. If you were at your desk on campus during the time of the test you should have also received an Alertus Desktop message. If you did not receive this test alert please contact me or the Help Desk (x6776).

As part of our routine system check the test message was sent to more than 14,000 faculty, staff and students. Out of those 14,000 we were unable to contact 1,200 individuals. Primarily this is due to outdated or inaccurate information in the recipient's profile. You can update your profile at <https://www.everbridge.net/nns/Login1.do>. I encourage you to review your information on an annual basis or as your information changes.

Emergency Action Guides

Because of the high demand we have printed more SDSU Emergency Action Guide flip charts. Give me a call if you need additional charts. This information is also available online at the Emergency Management [website](#).

Brookings 211 is now available in Brookings County

The [Brookings Area United Way](#) is partnering with the Helpline Center in Sioux Falls to provide 211 service to Brookings County. 211 is a simple way to connect people to non-profit, social service and government agencies. Anyone can use 211 to find information in a confidential and convenient way. Residents no longer need to spend time looking for resources or making multiple calls to find appropriate support. Callers can call for information on where to find food, how to get to doctor's appointments, and where to get help for a loved one's addiction, among many other topics.

Brookings County residents can also access resources via our online database at the link below. For questions on the 211 service, dial 211 or visit the link. Additional information is available at <http://helplinecenter.org>.

Fire Drills

Over spring break we will be conducting a fire drills in the Enrollment Services Center at 2:30 on March 10 and in the Wellness Center at 3:00 on March 12.

Table Top Exercise (TTX)

On March 12th I will be representing South Dakota State University at a Brookings County emergency management exercise. Details from the exercise will be in next month's newsletter.

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Tina Brown
Senior Secretary and Campus
Ergonomic Representative
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For after-hours assistance
contact the University Police
Department at 688-5117

In an emergency dial 111 from
a campus phone or 911 from a
cellular phone.

Environmental Health & Safety

March is SDSU Laboratory Safety Month!

In cooperation with the Office of Research, Information Technology and UPD, EHS will be leading an effort to ensure that campus facilities are in compliance with SDSU, Federal and State rules on laboratory safety. As part of this effort, we are asking all researchers on campus to take part of a day to:

- Review current chemical and biological inventories
- Review if all laboratory occupants (including faculty, post-docs, technicians, graduate and undergraduate students) have taken the Chemical Hygiene and Laboratory Safety class
- Examine the lab and dispose of any broken or damaged equipment or that may have damaged electrical cords chipped or cracked glassware, and other possible damaged materials. As a onetime bonus for completing inventories by March 31st, any unwanted chemicals will not be charged for disposal as long as a current inventory has been submitted to the new online chemical inventory.

Classes: As a reminder, anyone that is a supervisor or works in a laboratory that uses or stores hazardous materials must take the Chemical Hygiene and Laboratory Safety Class. In addition to the Chemical Hygiene and Laboratory Safety Class, EHS offers several other classes depending upon your work duties:

- Radiation Safety
- ATV training (required for anyone using an ATV)
- UTV Training (required for anyone using an UTV)
- Ag Equipment Safety (required for ag equipment users)

Registration for all of these classes may be found at:

<https://insidestate.sdstate.edu/ehs/register/default.aspx>

Chemical Storage Shelf Lips. Please check your chemical storage shelves for lips. The State of SD requires that any shelf that stores chemicals, whether in a cabinet or not, must have a lip at the edge to prevent chemicals from falling off the shelf. If your lab needs these, please email EHS@sdstate.edu and we will install them.

Requests for disposal of unwanted chemical materials can be done at (<http://ehs.sdstate.edu/piacc/defaultnew.asp>) and remember that any room that has waste to be picked up must be registered with EHS, and all EHS Waste Management Guidelines must be followed:

<https://insidestate.sdstate.edu/ehs/Chemical%20Safety%20Information/Forms/AllItems.aspx>

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