**Application for Resident Status**

**South Dakota Public Universities: Assessment of Tuition**

**Basic Information:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Mailing Address City State Zip Code

Phone: (\_\_\_\_\_\_\_) \_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_ Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Application for South Dakota residency beginning: Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I am/will be: ❑ an undergraduate student ❑ a graduate student ❑ a law/medical student

**Directions for Completion:**

* Complete citizenship section on this page.
* Proceed to page 2; complete all sections of the application that are relevant to your situation.
* Attach all required documentation.
* Sign the application on page 5.
* Submit application and all supporting materials as directed.

**Citizenship Status (check one):**

* I am a US citizen.
* I am a recently naturalized citizen (note: attach a copy of citizenship papers).
* I am not a US citizen, but am entitled under law to establish a residence in the United States (check one):

 I have been issued a Permanent Resident Card (note: attach a copy of the I-551).

 I have been issued a Conditional Permanent Resident Card (note: attach a copy).

 I have received a USCIS-issued notice of approval for my I-485 Application to Adjust Status (note: attach a copy).

 I have been granted a visa (note: attach a copy).

Visa type: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dates of authorized stay: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 I have an approved Immigrant Petition (I-130, I-360, or I-140) plus a pending I-485 Application to Adjust Status (note: attach copies of all paper work).

Please include any additional information about your particular situation that may be useful: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Application:**

In accordance with South Dakota Codified Law and Board of Regents Policy, establishment of resident status hinges on the following criteria:

* Location of permanent residence within the borders of South Dakota
* Purpose for reasons other than pursuit of higher education
* Time span of 12 or more consecutive months which immediately precedes the first scheduled day of classes for the first term of post-secondary study

Please check the box that corresponds to your particular situation:

* I meet all criteria delineated above and can submit documentation to support this claim (note: proceed to and complete section **A**.)
* I fit into an exception category created by South Dakota Codified Law; this exception relates to (check one):

 Family status (note: proceed to and complete section **B**)

 Military affiliation (note: proceed to and complete section **C**)

 High school graduation (note: proceed to and complete section **D**)

**Section A: South Dakota Residency**

Recent Residency History: please provide a chronological listing of locations at which you have resided over the last two years (attach additional sheets if needed).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Street Address | City | State | Date of Move-In | Date of Move-Out |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Summary of Post-Secondary Education in South Dakota: please list each SD college and/or university which you have attended during the past two years; this includes all public universities, private colleges, technical colleges, and tribal colleges.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of School | City | State | Term/Semester | Number of Credit Hours  |
|  |  | SD |  |  |
|  |  | SD |  |  |
|  |  | SD |  |  |

For what reason did you move to South Dakota? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you part of a profession that requires state licensure, such as nursing? If so, are you currently licensed in South Dakota? Yes ❑ No ❑ Please indicate profession: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you maintain membership in any civic/community organizations? If so, please list:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please submit these documents with your application:

* Evidence of residence in South Dakota:

Home owner: attach proof of property purchase.

Renter: attach a signed letter from your landlord; this letter must specify start/end dates of occupancy and confirm that you were physically present during the tenancy.

* Confirmation of employment during the previous 12 months: attach signed letter(s) from your employer(s); letter(s) must clearly indicate start/end dates of all employment. If unemployed during this time frame, please verify that in writing.
* South Dakota voter’s registration card (if you choose not to vote, please specify this in writing)
* South Dakota driver’s license (if you do not drive, please state this in writing) or state-issued ID card
* South Dakota vehicle registration (if you do not own a car, please indicate this in writing); important note: vehicle registration does not refer to car title or insurance information

**Section B: Family Status Exceptions**

Check the box that describes your situation:

* I am under the age of 24 and remain an unemancipated minor; my residence follows that of at least one parent/legal guardian who has relocated to/established residency in South Dakota (note: proceed to section specific to unemancipated minors at the top of the next page).
* I am married to a resident of South Dakota (check one box below and then proceed to the section specific to marriage to a South Dakota resident on the next page):

 Scenario #1: My spouse is a current/former student of a South Dakota regental university (BHSU, DSU, NSU, SDSMT, SDSU, and/or USD), and he/she was classified as a resident.

Name of spouse: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Scenario #2: My spouse graduated from a South Dakota high school.

 Scenario #3: My spouse established residency in South Dakota prior to our marriage, and I have evidence to substantiate this assertion.

**Please submit supporting documents with your application**:

*Unemancipated minor:*

* Evidence that one parent/legal guardian currently resides in South Dakota:

Home owner: attach proof of property purchase.

Renter: attach a signed letter from your parent’s/legal guardian’s landlord; this letter must specify start/end dates of occupancy and confirm that your parent or guardian was physically present during the tenancy.

* Confirmation of at least one parent’s/legal guardian’s employment: attach signed letter(s) from employers(s) which indicates status of employment (full or part-time) and start date.
* Verification that parent’s/legal guardian’s relocation to South Dakota was for reasons other than your pursuit of higher education in this state: attach a signed letter from at least one parent/legal guardian that attests to this and provides rationale for moving to South Dakota.

*Marriage to a South Dakota resident*:

* Copy of your marriage license (note: the official license is issued by a state governmental agency)
* Substantiation of your spouse’s residency:

Scenario #1: No attachments are needed at this time.

Scenario #2: Attach your spouse’s official high school transcript.

Scenario #3: Attach the following documents:

Evidence of spousal residence in South Dakota:

* + - Home owner: attach proof of property purchase
		- Renter: attach a signed letter from your spouse’s landlord; this letter must specify start/end dates of occupancy and confirm that your spouse was physically present during the tenancy

Confirmation of spousal employment during the previous 12 months: attach a signed letter(s) from your spouse’s employer(s); these letter(s) must clearly indicate start/end dates of all employment.

Spouse’s voter’s registration card (if he/she chooses not to vote, please specify this in writing)

Spouse’s driver’s license (if he/she does not drive, please state this in writing) or state-issued ID card

Vehicle registration (if you/your spouse do not own a car, please indicate this in writing); important note: vehicle registration ≠ car title or insurance information

**Section C: Military Exceptions**

***Important note: this application for residency speaks only to military benefits made available by the South Dakota State Legislature (that is, created by South Dakota Codified Law); for information specific to benefits afforded through federal programs, please see your campus Veterans Affairs Office.***

Check the box that describes your situation:

* I am a qualified veteran who has established a residence in South Dakota.
* I am actively serving in the armed forces and have maintained South Dakota as my home of record for the last 12 months.
* I am actively serving in the armed forces and currently stationed for active duty in South Dakota.
* My spouse is a qualified veteran; we have established a residence in South Dakota, and I am eligible for VA education benefits.
* My parent/legal guardian is a qualified veteran; I am living in South Dakota, and I am eligible for VA education benefits.
* My parent/legal guardian or my spouse is actively serving in the armed forces and has maintained South Dakota as his/her home of record for the last 12 months.
* My parent/legal guardian or my spouse is actively serving in the armed forces and currently stationed for active duty in South Dakota.

Please submit these documents with your application:

* Veteran:

Proof of military service, such as the DD-214 (this documentation will be reviewed and verified by the university’s Veterans Affairs Certifying Official)

Evidence of residence in South Dakota:

* + - Home owner: attach proof of property purchase
		- Renter: attach a signed letter from your landlord; this letter must specify start/end dates of occupancy and confirm that you were physically present during the tenancy.
* Active military:

Most recent leave and earnings statement

Current orders (if the leave and earnings statement does not reflect a South Dakota residence)

* Dependent of active military:
	+ Most recent leave and earnings statement of parent/legal guardian or spouse
	+ Certificate of education eligibility issued by Department of Military Affairs
	+ Current orders for parent/legal guardian or spouse (if the leave and earnings statement does not reflect a South Dakota residence)

**Section D: High School Graduation Exceptions**

Check the box that describes your situation:

* I graduated from a South Dakota High School; name/city of that school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year of high school graduation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* I did not graduate from a South Dakota High School; however, at the time of high school graduation, I was a South Dakota resident and lived with a parent/legal guardian who was also a South Dakota resident.

Please also attach these documents to your application:

* Graduate from a SD high school: official transcript from that school (note: disregard if you have previously submitted this document)
* South Dakota residents at the time of graduation (only those who did not graduate from a SD high school): attach documentation that establishes parental residency at the time of your high school graduation; examples include tax documents and home ownership papers.

**Student Affirmation:**

* I have completed all sections of this application that are relevant to my situation.
* I have attached all required documentation.
* I have provided information that is entirely accurate and complete.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submission:**

Submit the application plus all supporting documents to this office:

Michelle Kuebler

Admissions Office

Enrollment Services Center, Box 511

South Dakota State University

Brookings, SD 57007-0649

Contact Information:

Email: Michelle.Kuebler@sdstate.edu

Phone: 1-800-952-3541 or 605-688-4121

Fax: 605-688-6891

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